

December 3, 2019

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, December 3, 2019 at 7:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 7:00 PM by Fred Vogel.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Fred Vogel	Chairman
	Jorge Cardenas	Vice- Chairman
	George Schoenrock	Secretary
	Raymond Spellmeyer	Commissioner
	Dominic Manderano	Commissioner

Also Present: John Napolitano, Counsel; Glenn Beckmeyer, Engineer; Brian Bigler, Executive Director; Brian Beckmeyer; Superintendent; Katherine Acevedo, QPA

The minutes of the November 12, 2019 meeting were approved on a motion made by R. Spellmeyer, seconded by J. Cardenas. All in favor: 5-0-0.

The Executive Director provided a review of the items on the consent agenda.

RESOLUTION 2019-12A
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR ACCOUNTING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional accounting services; and

WHEREAS, the Authority had advertised for, and accepted proposals for accounting services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of William Katchen, to provide professional accounting services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with William Katchen be and is hereby approved from January 01, 2020 commencing and continuing until December 31, 2020.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of accounting.
3. Amount of contract not to exceed \$25,000.00.

4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to William Katchen.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

December 03, 2019

RESOLUTION 2019-12B
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR AUDITING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional auditing services; and

WHEREAS, the Authority had advertised and accepted proposals for Auditing Services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of Ferraioli, Wielkotz, Cerullo & Cuva to provide professional auditing services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies that there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with Ferraioli, Wielkotz, Cerullo & Cuva be and is hereby approved this December 03, 2019 meeting of the Authority, to audit calendar year 2019.
2. That the contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of auditor.
3. That the amount of the contract shall not exceed \$17,750.00.
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Ferraioli, Wielkotz, Cerullo & Cuva.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5.

RESOLUTION 2019-12C
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR BOND COUNSEL

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority had advertised for, and accepted proposals for Bond Counsel; and

WHEREAS, N.J.S.A. 40:14B-18 empowers the Authority to appoint professional employees, including bond counsel; and

WHEREAS, the Authority wishes to appoint bond counsel from January 01, 2020 commencing and continuing until December 31, 2020.

NOW THEREFORE BE IT RESOLVED that the Authority hereby appoints the firm of McManimon, Scotland & Baumann as its Bond Counsel for a term commencing forthwith and terminating December 31, 2020. Fees and reimbursement to the Bond Counsel shall be in the amount of \$45,000.00 plus \$1.10/\$1,000.00 of bond issue. Additional bonds pursuant to a supplemental bond resolution \$35,000.00 plus \$1.10/\$1,000.00 of issue. Letters of credit additional \$25,000.00.

BE IT FURTHER RESOLVED that the Authority and Special Counsel shall enter into a contract for legal services as provided by the Local Public Contracts Law, that Notice thereof be published pursuant to N.J.S.A. 40A:11-5(1)(a)(1) and that a copy of this Resolution and such contract be on file and available for public inspection at the offices of the Authority.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5.

December 03, 2019

RESOLUTION 2019-12D
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR GENERAL COUNSEL SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has to retain a general counsel; and

WHEREAS, the Authority had advertised for and accepted proposals for the services of General Counsel; and

WHEREAS, a contract has been negotiated by the Authority with John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs, to provide general counsel services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs be and is hereby approved from January 01, 2020 commencing and continuing until December 31, 2020.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract Law because the services are to be performed by persons authorized to practice the recognized profession of law.
3. Amount of contract not to exceed \$ 52,800.00. {Plus \$185/hour for work outside of scope}
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

December 03, 2019

RESOLUTION 2019-12E
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR ENGINEERING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional engineering services; and

WHEREAS, The Authority had advertised for and accepted proposals for engineering

services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of Beckmeyer Engineering, to provide professional engineering services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with Beckmeyer Engineering be and is hereby approved from January 01, 2020 and continuing until December 31, 2020.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of engineering.
3. The amount of this contract shall not exceed \$75,000.00
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Beckmeyer Engineering.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

December 03, 2019

RESOLUTION 2019-12F
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing Agreement for Environmental Regulatory Engineer

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority wishes to retain a firm to provide environmental engineering services; and

WHEREAS, Paulus Sokolowski and Sartor, LLC (“PS&S”) is willing to provide these services set forth in its proposal in an amount not to exceed \$21,350.00; and

WHEREAS, the Authority wishes to retain PS&S to perform these services; and

WHEREAS, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) exempts the

award of contracts for professional services from the requirements of public advertising and bidding; and

WHEREAS, the Authority wishes to ratify any actions taken in furtherance of this resolution; and

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. That the contract with Paulus, Sokolowski and Sartor, LLC Engineering be and is hereby approved from January 01, 2020 and continuing until December 31, 2020.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of engineering.
3. The amount of this contract shall not exceed \$21,350.00.
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Paulus, Sokolowski and Sartor, LLC.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action is reasonably necessary and to execute any documents that may be required on behalf of the Authority, to effectuate the purposes of this Resolution.

December 03, 2019

RESOLUTION 2019- 12G
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing Contract for Risk Management Consultant
January 1, 2020 to December 31, 2020

WHEREAS, the Secaucus Municipal Utilities Authority, hereinafter “SMUA”, has resolved to join the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a maximum fee equal to six percent (6%) of the Authority's assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

WHEREAS, The Authority advertised on October 07th, 2019 and received proposals on November 22nd, 2019; and

WHEREAS, a single proposal was received from Alamo Insurance at a rate of six (6%) percent of the Authority's assessment

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the SMUA does hereby appoint Alamo Insurance as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

December 03, 2019

RESOLUTION 2019-12H
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing the Contract for the Services of an Electrician

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter "Authority") is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority advertised requests for proposals for receipt on November 26, 2019; and

WHEREAS, only one proposal was received on that date at the specified time of 10:00 AM, and;

WHEREAS, it is necessary that the Authority have the availability of services of an electrician.

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY as follows:

1.The Authority appoints Carfi Electric as the Authority Electrician with a not to exceed amount of \$30,000 for the period of January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action is necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Date: December 03, 2019

RESOLUTION 2019-121
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

**Resolution Authorizing Contract for
Furnishing and Delivering Sodium Hypochlorite**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, on November 13, 2019 the Authority received the following bids for furnishing and delivering sodium hypochlorite:

<u>BIDDER</u>	<u>PRICE</u>
Miracle Chemical Company	\$71,928.00
Kuehne Chemical Company	\$84,960.00
George S Coyne Chemical Co., Inc.	\$121,622.40

WHEREAS, the Authority has been advised by its staff and its Counsel, Cleary Giacobbe Alfieri Jacobs, LLC that Miracle Chemical Company is the lowest responsive bidder; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority that the Authority hereby awards a contract for the furnishing and delivering sodium hypochlorite to Miracle Chemical Company for the bid price of \$0.999 per gallon for a total cost of \$71,928.00, payable in accordance with the prices set forth in its bid, which represents a two-year contract, in accordance with the bid specifications, beginning January 01, 2020 to December 31, 2021.

BE IT FURTHER RESOLVED that this contract is awarded in compliance with the fair and open requirements of N.J.S.A. 19:44a-20.1 et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

Date: December 3, 2019

RESOLUTION 2019-12J
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

**Resolution Authorizing Contract for
Furnishing and Delivering Sodium Bisulfite**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, on November 13, 2019 the Authority received the following bids for furnishing and delivering sodium bisulfate:

<u>BIDDER</u>	<u>PRICE</u>
Miracle Chemical Company	\$62,850.00
George S Coyne Chemical Co., Inc.	\$64,596.00

WHEREAS, the Authority has been advised by its staff and its Counsel, Cleary Giacobbe Alfieri Jacobs, LLC that Miracle Chemical Company is the lowest responsive bidder; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority that the Authority hereby awards a contract for the furnishing and delivering sodium bisulfite to Miracle Chemical Company for the bid price of \$2.095 per gallon for a total cost of \$62,850.00, payable in accordance with the prices set forth in its bid, which represents a two-year contract, in accordance with the bid specifications, beginning January 01, 2020 to December 31, 2021.

BE IT FURTHER RESOLVED that this contract is awarded in compliance with the fair and open requirements of N.J.S.A. 19:44a-20.1 et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

Date: December 3, 2019

RESOLUTION 2019- 12K
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

**Resolution Authorizing Contract for
Disposal of Sewage Grit and Screenings**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, on November 13, 2019 the Authority received the following bid for the disposal of sewage grit and screenings:

<u>BIDDER</u>	<u>PRICE</u>
Spectraserv, Inc.	\$96,000.00

WHEREAS, the Authority has been advised by its staff and its Counsel, Cleary Giacobbe Alfieri Jacobs, LLC that Spectraserv, Inc.’s bid is responsive; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority that the Authority hereby awards a contract for disposal of sewage grit and screenings to Spectraserv, Inc. for a total cost of \$96,000.00, payable in accordance with the prices set forth in its bid, which represents a two-year contract, in accordance with the bid specifications, beginning January 01, 2020 to December 31, 2021.

BE IT FURTHER RESOLVED that this contract is awarded in compliance with the fair and open requirements of N.J.S.A. 19:44a-20.1 et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

Date: December 3, 2019

RESOLUTION 2019-12L
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

**Resolution Authorizing Contract for
Disposal of Sanitary Sludge**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, on November 13, 2019 the Authority received the following bids for the disposal of sanitary sludge:

<u>BIDDER</u>	<u>PRICE</u>
Spectraserv, Inc.	\$336,000.00
R&D Trucking	\$399,000.00
Russell Reid	\$477,650.00

WHEREAS, the Authority has been advised by its staff and its Counsel, Cleary Giacobbe Alfieri Jacobs, LLC that Spectraserv, Inc. is the lowest responsive bidder; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority that the Authority hereby awards a contract for disposal of sanitary sludge to Spectraserv, Inc. for a total cost of \$336,000.00, payable in accordance with the prices set forth in its bid, which represents a two-year contract, in accordance with the bid specifications, beginning January 01, 2020 to December 31, 2021.

BE IT FURTHER RESOLVED that this contract is awarded in compliance with the fair and open requirements of N.J.S.A. 19:44a-20.1 et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

Date: December 3, 2019

RESOLUTION 2019-12M
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

**Resolution Authorizing Contract for
Construction of Miscellaneous Sanitary Sewer Work**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, on November 13, 2019 the Authority received the following bids for construction of miscellaneous sanitary sewer work:

<u>BIDDER</u>	<u>PRICE</u>
Persistent Construction, Inc.	\$990,012.00
Joseph M. Sanzari, Inc.	\$1,250,546.00

WHEREAS, the Authority has been advised by its staff and its Counsel, Cleary Giacobbe Alfieri Jacobs, LLC that Persistent Construction, Inc. is the lowest responsive bidder; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority that the contract for construction of miscellaneous sanitary sewer work is awarded to Persistent Construction, Inc. for the bid price not to exceed \$990,012.00, payable in accordance with the prices set forth in its bid, from January 1, 2020 through December 31, 2021.

BE IT FURTHER RESOLVED that this contract is awarded in compliance with the fair and open requirements of N.J.S.A. 19:44a-20.1, et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

Date: December 3, 2019

A motion was made by F. Vogel, seconded by G. Schoenrock for approval of the motions and resolutions on the consent agenda. All in favor: 5-0-0.

The Voucher List was moved on a motion made by R. Spellmeyer, seconded by J. Cardenas.



Voucher List for Meeting of Dec 03, 2019

Prepared:
11/25/19

NUMBER	COMPANY	MONEY	PO#	REASON
1	A.N.D Service Inc	100.00	2019-617	Jet Truck Emission Test
2	AccentPDIR	1,893.00	2019-623	Signet Panel Mount, Module, pH ORP Transmitter
3	Agile Care	478.00	2019-679	Pre-Employment Physicals
4	Applied Analytics	3,529.99	2019-604	Laser Meter for Seaview Dr. Pump Station
5	Aqua Pro-Tech Lab	440.00	2019-668	Effluent , Sludge & Distilled Water 8/8/19
6	Aqua Pro-Tech Lab	1,535.00	2019-669	Semi Annual Eff/Comp & Grab Distilled Water 8/10/19
7	Associated Fire Protection	165.00	2019-624	Maintenance & Service on Fire Extinguishers
8	Atlantic Tomorrows Office	151.41	2019-674	Copy Kit fee: 1/1/19 to 3/31/19
9	Atlantic Tomorrows Office	241.03	2019-675	Copy Kit fee: 4/1/19 to 6/30/19
10	Atlantic Tomorrows Office	466.24	2019-676	Copy Kit fee: 7/1/19 to 9/30/19
11	Beckmeyer Engineering	6,250.00	2019-670	Engineering Services: November 2019
12	Bellaqua	149.35	2019-663	Water

13	BioTriad Environmental	781.89	2019-606	Degreaser & Odor Control
14	City Ladder	497.00	2019-579	24" Alum Ladder
15	Clean Waters Inc	1,593.00	2019-631	2 Drums Polymer
16	Cleary, Giacobbe, Alfieri	4,327.00	2019-694	Legal Services: 10/1/19 to 10/31/19
17	Comcast	188.03	2019-633	Internet Services: 11/02/19 to 12/01/19
18	Constellation New Energy	12,025.05	2019-671	Power: Main Plant & Sub Stations 9/28/19 to 10/28/19
19	Emerald Pro-Stat Inc.	339.95	2019-672	3 Boxes Gladiator Latex Gloves
20	Environmental Products	1,093.56	2019-664	Motor & Blade for Root Cutter
21	Fisher Scientific	1,551.43	2019-613	Lab Supplies
22	Fisher Scientific	112.34	2019-681	Lab Supplies
23	Fisher Scientific	367.93	2019-683	Lab Supplies
24	Flanagan DBA Gov Sites	100.00	2019-635	Monthly Maintenance Fee 12/2019
25	Grainger	67.03	2019-611	Maintenance Supplies
26	Hach	51.83	2019-680	Lab Supplies
27	Home Depot	783.31	2019-612	Maintenance Supplies
28	Jet Vac Equipment LLC	466.00	2019-615	Parts for Camera Truck
29	Joe Kenney, LLC	39,800.00	2019-594	Roof Replacement
30	Miracle Chemical	908.50	2019-610	Sodium Bisulfite
31	Miracle Chemical	790.00	2019-677	Sodium Bisulfite
32	Miracle Chemical	691.25	2019-630	Sodium Bisulfite
33	Miracle Chemical	691.25	2019-688	Sodium Bisulfite
34	Miracle Chemical	1,795.50	2019-629	Sodium Hypochlorite
35	Municipal Capital	150.00	2019-666	Copier Lease: Payment 11 of 60 12/28/19
36	Nassor Electric	139.22	2019-684	Contact For Pump Stations
37	Nassor Electric	3,675.00	2019-590	Explosion Proof Lights for Grit Building
38	One Call	13.60	2019-665	Markouts (10)

39	Olympic Glove	79.95	2019-593	Service to Calibrate Gas Meter
40	PSE&G	4,242.71	2019-682	Power: 09/28 to 10/28/19
41	PVSC	14,448.00	2019-697	Sludge Disposal:10/02/19 to 10/30/19
42	Peirce Equipment	1,514.23	2019-632	Labor & Parts to Repair Items on Jet-Truck
43	Precision Electric Motor	5,175.00	2019-534	Parts& Labor New Trash Pump
44	Precision Electric Motor	3,285.00	2019-622	Parts & Labor To Repair Barnes Pump
45	Pumping Services	5,678.68	2019-568	Soft Starters for Main Plant PS# 2&3
46	Pumping Services	1,850.00	2019-595	Clean Wet Well at Seaview Drive Pump Station
47	Scott Environmental	150.00	2019-619	Backflow Prevention QRTLY Inspection
48	Spectraserv	3,900.00	2019-695	Monthly Container Charge: Grit/Screenings 10/19
49	Spectraserv	6,892.90	2019-696	Sludge Removal: 10/02/19 to 10/30/19
50	Staples	354.44	2019-628	Office Supplies
51	Star Ledger	829.25	2019-618	Legal Ads
52	State of NJ	37,718.38	2019-667	Hospitalization: Active Employees:11/2019
53	Steven Bronowich	49.99	2019-634	Telephone Reimbursement: 11/2019
54	Suez Water NJ	1,807.08	2019-597	Water 09/17/19 to 10/16/19
55	Town of Secaucus	137.42	2019-693	Reimbursement for Honey well Flame Detector
56	Town of Secaucus	1,498.00	2019-678	Dental Reimbursement: Dec. 2019
57	Union Auto Parts	117.10	2019-686	Washer Fuild, Grease Winter Grade, 10w30
58	Verizon	279.11	2019-620	Telephones 10/19/19 to 11/18/19
59	Verizon Wireless	239.40	2019-692	Telephones: 10/14/19 to 11/11/19
60	WEX Bank (Sunoco)	683.41	2019-673	Fuel: Oct. 2019
	TOTAL:	179,328.74		

The voucher list was approved by Roll Call vote: D. Manderano, Aye; R. Spellmeyer, Aye; G. Schoenrock, Aye; J. Cardenas, Aye; F. Vogel, Aye. 5-0-0.

New Business: None

Old Business: None

Legal: Executive Session only.

**Report of the Executive Director
November 2019 {submitted December 3, 2019}**

- We continue to monitor the sewers in low lying areas for cleaning & inspection. There were several CCTV jobs performed. We have also performed cleaning of catch basins for the Town. While staff will perform any assistance, these tasks are cutting into our routine maintenance plan for the sanitary collection system.
- SCADA: Keystone continued working on SCADA system.
- Harmon Cove Condos: It appears that only the "Keys" have retained a Licensed Operator for this collection system. Working with NJDEP to assess the rest of this area. Nothing further to report
- Toscana Cheese: Due to impending legal matters, I have ceased to communicate with Mr. Paparazzo. Staff continues to sample and will notify of any notices of violation. SMUA Counsel to meet with Toscana Counsel to determine settlement of the violations issued.
- Nothing further to report on the proposed settlement with home owners regarding the storm of 9/25/18. Our JIF will cover cost.
- Submitted the Introduced 2020 budget to DCA for review.
- Discussed upgrading PS#2 with the Authority Engineer. It is our consensus opinion that we wait until the work that Toscana has completed will reduce flow to this station. Staff shall monitor this.
- Adopted the sewer use rules and regulations.
- Met with the Mayor, DPW, NJDOT to examine an issue regarding a sanitary line going through a storm culvert on Route 3 West Service Road. This sewer was installed in 1961 and the culvert quite possibly been built around that sewer in 1963. SMUA Engineer to supply a report regarding his findings.
- There may be an issue with the proposed sewer line for homes to be built at the old Schmitt's property on Paterson Plank Road. Engineer is in contact with Bowman (applicant's engineer)
- Received correspondence from Rent the Runway regarding the increase in flow. They have agreed to the payment demand & we are working out a payment plan.
- Had an NJDEP inspection and the case manager indicated that she would look into the status of Toscana's application for an SIU permit and also check flow rates from Rent the Runway.

- Attended the AEA Conference, the NJUJIF November meeting, and the NJLOM conference, all in the same week in Atlantic City.

SECAUCUS MUNICIPAL UTILITIES AUTHORITY ENGINEERS REPORT NOVEMBER 2019

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- The Sanitary Sewer Maps are being updated when new or revised information is received by this office.
- SCADA. (abridged) The project has been awarded to Keystone Engineering Group. Keystone is completing their panel fabrication and performing their shop testing. They will be ready to install in mid- September. Installation has started at the Koelle Blvd. facility. Installation has continued at the Koelle Blvd Facility.
- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station. This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. A response has not yet been received by the engineer. Another request has been sent. A fourth request has been sent. A request to the Owner will also be emailed. The Engineer responded that he will speak to owner. The engineer submitted a revised report. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. Additional questions on the housing unit quantities are being confirmed.
- Received and started a review raw pump station flow meter data for a report for the Turnpike Pump Station. (abridged) This report is supposed to analyze the existing flows of the pump station and the amount of capacity with regards existing pumps and the areas where the flow has increased drastically. The SMUA has partially video'd the force main. The video shows material build-up on the pipe walls and deformation of the pipe. The SMUA has requested a proposal from Persistent to install a 2-way cleanout on the force man to access the force main in two- directions for improved videos and maintenance.
- Toscana Cheese, discharge violations were not received last month therefore, this office did not issue any "Notice of Violations". The owner now proposes to separate the domestic bathroom flow from all other flows. Only domestic flow will go to sewer. All other flows will go directly to the frac tank. Plans were approved by the Building Department, waiting for notice of construction completion. Visited the site, it appears the work has been completed. However, there are leaking pipe joints that need repairs. Building Department has approved all plumbing work related to the separation of the domestic sanitary flow and the process sanitary flow. This work appears to be complete. Visual monitoring will occur when required or a periodic-intervals.

- Started roof inspection for the futures replacement of Pump Station #2&3 building at the Koelle Blvd. Facility. Produced a Scope of Work for the roof replacement of PS 2& 3. In the process of determining the Scope of Work for the Administration Building submitted scope of work to SMUA for proposals. Scope of work has been submitted and costs are being obtained. Requested a proposal from another roofing contractor, if proposal exceeds the allowable amount the project will need to be public bid. The Administration Building proposal was accepted and a PO was issued. The administration building roof work was completed. A proposal was also received from Kenny Roofing for P.S. #2 & 3 in the amount of \$39,800. The roofing Contractor has issues with the paper need to indorse. The roof has been installed and is completed.
- Exchange Place Pump Station reviewing drainage issues and shooting elevations for the design for the Proposed Stormwater Inlet. Received elevations and laying out proposed drainage structures. A preliminary design was completed for SMUA comments, will finish construction plan. Requested a pre-construction meeting with Persistent to review options. Persistent submitted shop drawings on the trench drain system for review. This project has been completed. Will inspect during next rain event for operation.
- Visited 100 Metro Way “Rent the Runway” and also met with their representatives on the addition of washing machines not previously acknowledged by their application. An additional 20 washing machines were installed. The sanitary flow increased 11,600 gpd or 38.67 RUE. The Authority is in contact with the company for payment of the increase fees due to this flow increase.
- Reviewed a submittal from the Town welder on replacing 2 walk ways which span the wet wells within PS#2 at the Koelle Blvd Facility. Also, redesigned the steel of the walkways and acquired a proposal from a contractor for the work. L&L Mechanical submitted a proposal in the amount of \$28,620.00
- Inspected and wrote a scope of work to repair spalding concrete on the underside of the concrete walkway spanning Primary Clarifier Tank #2. Persistent has started the rehabilitation work. Work has been completed.
- Started reviewing the equipment required to rehabilitate Primary Clarifiers (PC)#1 & 2. PC#'s 3,4 & 5 were previously upgraded with Viking Chain Equipment 2013 and 2015.
- Visited site by Trickling Filter 24-inch discharge pipe. Pipe joint at discharge box had been leaking. Contractor re-assembled the piping and fittings using new link seals. It appears the original pipe sleeve installed within the concrete was not properly sized since then new link seals will not properly seal (or Link Seal has changed their dimensions slightly). Therefore, the contractor may be installing hydraulic mortar if required on each side to link seal to finish the seal.
- Preparation of the 5 bi-annual specifications (Misc. Sanitary Sewer Work, Grit and Screening Removal, Sludge Removal, Supplying of Sodium Hypochlorite, and Supplying of Sodium Bisulfite) were started and Bid documents are presently out to public bid. Bids will be publicly opened on November 13, 2019. All bids were publicly opened and read aloud. The apparent low bidders for each will be presented to the Chairman and the Commissioners for approval.
- Zoning Certificate Notices for required SMUA sewer connection application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			
655 Plaza Drive	#18-332	4/29/19	5/7/19	Yes	No	
1000 Secaucus Rd	#19-312	N/A	N/A	6/27/19	No	
50 Seaview Drive		N/A	N/A	6/27/19	No	
650-675 Paul Amico Way	#17-383 #17-418	N/A	N/A	No	No	
1 County Rd	#19-202	N/A	N/A	No	No	
275 Hartz Way		N/A	N/A	No	No	

Beckmeyer Engineering, P.C.
Glenn M. Beckmeyer, P.E.,P.P.,CME,CFM
Authority Engineer
November 27, 2019

OPERATIONS REPORT – November 2019
Submitted December 3, 2019

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 2.8194 MGD. Maximum daily flow was 4.7544 M.G.; the estimated total flow for the month was 84.582 MG.
- 2) A six (6) inch plug valve was replaced at the discharge of Sludge Transfer Pump number one.
- 3) Persistent Construction repaired concrete spalling in Primary Clarifiers one and two under the walkways.
- 4) Sodium Hypochlorite piping was repaired for feed pump number two.
- 5) Joe Kenney Roofing Inc. replaced the roof located on Pump Station Number Two and Three.
- 6) The Polymer feed pump failed. The pump was still under warranty. A new pump was delivered and installed.
- 7) Routine maintenance and grounds keeping were performed.
- 8) The Serpentine tank was drained and cleaned.
- 9) Semiannual Maintenance was performed on Stage One and Stage Two Trickling Filters
- 10) Semiannual maintenance was performed on the Secondary Clarifiers.
- 11) The East Secondary Clarifier drain valve failed. The Valve is located approximately twenty to twenty-five feet beneath grade.
- 12) The Soft Start on Pump number four in Pump Station number one was replaced.
- 13) Stage Two Trickling Filter twenty-four-inch Ductile Iron bypass pipe is leaking. The pipe seems to need a new gasket at the flange. Persistent Construction is making the repair.
- 14) Three lights were replaced in the Grit Building.

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 1.027 MGD.

- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 32,793 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.
- 3) A new ladder was installed in the Wet well.
- 4) Check valves were inspected and cleaned.

PUMP STATION # 3 Henry Street

- 1) The average daily flow was 40,892 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.
- 3) Pump Number one failed and was replaced. The pump was sent to Precision Pump repair.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The safety handrail located at the perimeter of the Wet Well was replaced.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 6 Castle Road

- 1) The estimated average flow was approximately 49,390 gallons per day.
- 2) Routine Maintenance and grounds keeping were performed.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.
- 2) Persistent Construction installed a new storm water drainage system.

COLLECTION SYSTEM: The Authority jetted and cleaned approximately 6315 feet of sanitary sewer, also assisted the Secaucus Department of Public Works in cleaning numerous catch basins.

Respectfully Submitted,

Brian A. Beckmeyer Sr.
Superintendent

Citizens Comments: None

A motion was made at 7:18 pm by F. Vogel, seconded by J. Cardenas to open the executive session and close the public portion of the meeting. All in favor: 5-0-0.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereinafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is

- 1) Personnel and Legal

The matters discussed in Executive session will be disclosed to the Public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 7:40 PM by G. Schoenrock, seconded by D. Manderano to close the executive session and re-open the public portion of the meeting. All in favor: 5-0-0.

A motion was made by F. Vogel, seconded by R. Spellmeyer authorizing a buy-back of accumulated vacation time following the one-year carry-over of such time of a maximum of five (5) days for B. Bigler and K. Acevedo. All in Favor 5-0-0.

A motion was made to adjourn the meeting at 7:45 p.m. by G. Schoenrock; seconded by J. Cardenas. All in Favor: 5-0-0.