

January 07, 2020

The Executive Director reported that Chairman Vogel had contacted him and would be a few minutes late. Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, January 7, 2020 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:05 PM by Fred Vogel.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Fred Vogel	Chairman
	Jorge Cardenas	Vice- Chairman
	Raymond Spellmeyer	Board Member

Absent: George Schoenrock, Dominic Manderano (Excused)

Also Present: Brian Bigler, Executive Director; Brian Beckmeyer, Superintendent; John Napolitano, Counsel; Glenn Beckmeyer, Engineer; William Katchen, Accountant; Suzanne Carr-McGuire (Court Reporter, for the Public Hearing); Daniel Israel, Hudson Reporter; Katherine Acevedo, QPA

A Motion was made by R. Spellmeyer, second by J. Cardenas to approve the minutes of the December 3, 2019. All in Favor. 3-0-0.

A motion was made at 6:15 pm by F. Vogel, second by J. Cardenas to open the Public Hearing for User and Connection Fees for 2020. Roll call vote R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel Aye. 3-0-0

Testimony was presented by W. Katchen regarding the calculation of User fees for tax-exempt properties. The rate for 2020 is \$2.44/100 cubic feet of water consumption.

J. Napolitano asked for public comment. There was none.

Testimony was then presented by W. Katchen regarding the calculation for the Connection fees. The rate for 2020 is \$7,865/ERU. One Equivalent Residential Unit is 300 gallons.

J. Napolitano asked for public comment. There was none.

A Motion was made at 6:28 pm by F. Vogel, second by J. Cardenas to close the Public Hearing. 2020. Roll call vote R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel Aye. 3-0-0

SEE STENOGRAPHER'S MINUTES

The Executive Director presented the following resolutions regarding the connection and user fees. Moved on a motion by R. Spellmeyer; second by J. Cardenas:

The establishment of fees; connection and user fees for 2020 are as follows:

**RESOLUTION 2020-01-A
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
HUDSON COUNTY, N.J.**

Resolution Determining Connection Charges
For Connections Made or to be Made in 2020

WHEREAS, the Secaucus Municipal Utilities Authority (the "SMUA"), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities Authority's Law, N.J.S.A.40:14B-1, et seq., is the owner and operator of sewage treatment facilities for the Town of Secaucus (the "Town"); and

WHEREAS, Chapters 118 and 526 of the New Jersey Laws of 1985, amending and supplementing the Municipal Utilities Authorities Law, and in particular N.J.S.A 40:14B-22 and 23 (hereinafter referred to as "Chapters 118 and 526"), sets forth a basis for computation of a charge for connection to a sewage treatment system so that said charges may represent a fair payment towards the cost of said system; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges and/or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, a proper statutory notice given on December 18, 2002 under hand of Brian Bigler, Executive Director of the Secaucus Municipal Utilities Authority, pursuant to which notice the Secaucus Municipal Utilities Authority is holding the instant public hearing to consider relevant testimony to be presented and to be made a part of the record thereof; and

WHEREAS, the Secaucus Municipal Utilities Authority intends to utilize the Connection Fee Formula and the "Gallons per unit" Table used on previous years to determine a Connection Charge based on historical data from 1996 and earlier, said Formula and Table to be as set forth in and attached to this Resolution, in accordance with Chapter 526; and

WHEREAS, the Secaucus Municipal Utilities Authority desires to set the specific connection charge per Equivalent Residential Unit for connection made or to be made in the calendar year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. Subject to Secaucus Municipal Utilities Authority's response to relevant testimony presented at the instant meeting, the connection charge per Equivalent Residential

Unit (ERU) for connection to the sewage treatment system of the Secaucus Municipal Utilities Authority made and to be made during the calendar year 2020 is hereby set at \$7,865.00 per ERU.

2. The basis for computation of said charge is set forth on the attached Formula, "Gallons per Unit" table, related Calculation Sheet.
3. This Resolution shall take effect immediately.

SECAUCUS MUNICIPAL UTILITES AUTHORITY
ANNUAL CALCULATION OF CONNECTION CHARGE
DECEMBERS 31, 2018

Property, Plant & Equipment, December 31, 2018	59,515,443	
Prior Years' Adjustments	-5,347,251	
Net Property Plant & Equipment	<u>54,168,192</u>	54,168,192
Prior Years' Adjustments		
Bond Discounts & Funds	1,775,098	
Prior Years' Debt Issued	-42,305,251	
2018 NJEIT A/R	<u>-</u>	-42,305,251
Prior Years' Grants Received	-10,030,624	
Latest Year's Grants Received	-	
		<u>-10,030,624</u>
Total SMUA Net Investment		3,607,415
Cumulative Debt Service, 12/31/17		81,957,285
Debt Service, December 31, 2018		99,470
Total Cumulative Debt Service		<u>81,957,285</u>
Total Recoverable Costs		85,564,700

Equivalent Residential Units (ERU's):		
Average Flow per Authority Engineer, December 31, 2018	3,263,900	
Divided by Flow per ERU	<u>300</u>	
		<u>10,800</u>
Connection Charge per ERU (R/U)		<u><u>\$7,865.00</u></u>

**RESOLUTION 2020-01B
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
HUDSON COUNTY N.J.**

**Resolution Determining User Charge Formula
For Properties Exempt from ad valorem Taxes
And User Charge to be in effect for 2020**

WHEREAS, the Secaucus Municipal Utilities Authority (the “SMUA”), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities authorities Law, N.J.S.A. 40:14B-1, et seq., is the owner and operator of the wastewater treatment facilities for the Town of Secaucus (the “Town”); and

WHEREAS, pursuant to the Service Contract between the SMUA and the Town, dated as of March 1, 1979, as amended and supplemented (the “Service Contract”), the SMUA may charge and collect Service Charges for the connection to and use of said sewage treatment system, where required or pursuant to law, and the same, to the extent collected, shall be a credit against the Annual Service Charges otherwise payable by the Town to the SMUA under the Service Contract; and

WHEREAS, to pay the Annual service Charges to the SMUA required by the Service Contract, the Town has applied revenues from ad valorem taxes on property in the Town to said purposes; and

WHEREAS, Town officials have requested that the SMUA continue to refrain from assessing direct user charges for the use of its system, except with respect to properties exempt from ad valorem taxes, so that said properties shall bear a fair share of the cost of the use of said system, in accordance with applicable law and regulations; and

WHEREAS, applicable regulations of the United States Environmental Protection Agency require that, where user charges for sewage treatment system built in whole or in part with Federal funds are derived through imposition of ad valorem taxes, provision be made for imposing similarly calculated charges for the use of said system on properties exempt from such taxes; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, the SMUA desires to implement the statutory procedure for imposition of user charges to properties exempt from ad valorem property taxes, both as to implementation of a general formula and specifically for such use during 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. There is hereby imposed a User Charge for the use of the sewage treatment system of the SMUA by any property which is exempt from ad valorem property taxes, in whole or in part, which User Charge shall be computed by drawing from the annual audited financial statements of the SMUA for the preceding year the total amount expended or set aside by the SMUA in said year for the following purposes, being the basis for computation of Annual Service Charges pursuant to the Service Contract:

“(a) operating, maintenance and administrative expenses of the Authority.

(b)Debt service requirements on ...any obligations of the Authority (whether bonds, bond anticipation bonds, or notes)...

(c)Other payments of amounts (including amounts necessary to meet the Authority’s rate covenant contained in Section 6.01 of the Trust Agreement and amounts required to be paid by the Authority to any bond issuer, or issuer of a surety bond to secure a Debt Service Reserve Fund) required by the terms of any bond resolution adopted by the Authority pursuant to resolution adopted by the Authority under which any of the obligations described in part (b)...are issued, provided, however, that no more than 1/5 of the amount due to any reserve fund established under the Trust Reserve Fund and amounts required to be insured, or issuer of a surety bond to secure a Debt Service Reserve Fund, shall be included in the Annual Service Charge in each year.” And by dividing said amount, by the total amount of treated sewage flow to the sewage treatment facility for the preceding year, determined and certified in writing by the Consulting Engineer to the SMUA and expressed in “Billing Units” as hereinafter defined.

2. The resulting charge per Billing Unit shall be multiplied by the total water consumption for each property. Said charges shall be estimated and billed to the property owner by the SMUA annually, and may be adjusted annually at the option of the property owner or of the SMUA, based on relevant and cogent proof of actual water consumption.

3. The SMUA may require relevant and cogent proof of water consumption by submission of water bills, and in the absence of submission of same may charge and collect such charges as it may deem reasonable, based on the flow determined in accordance with Table A (attached), whichever shall produce the greater charge.

4. The user charge for 2020 for properties exempt for ad valorem taxes, or paying reduced amounts of such taxes by reason of the abatement thereof, shall be as follows:

-Operating maintenance and administration
Expense 2018

-Debt Service and payments to the Reserve for
Repair and Replacement Fund for 2018

-Total flow in units of 100 cubic feet

-User charge per 100 cubic feet of water consumption

5. The user charge shall be revised annually, as soon as may be practicable after the necessary figures are made available by the auditors and engineers to the Authority.

SMUA
USER FEE CALCULATION
December 31, 2018

Operating maintenance, administration And capital additions expenses, 2018	\$3,770,412
Debt Service and payments to Reserve for Repair and Replacement, 2018	<u>115,220</u>
	3,885,632
Total flow in units of 100 Cu. Ft.,2018	<u>1,591,606</u>
User Fee	\$ <u>2.44</u>

The above resolutions regarding Connection and User fees were approved by roll call vote: R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel Aye. 3-0-0

Mr. Katchen discussed the amendment to the Introduced Budget.

Resolution regarding Amending an Introduced Budget was moved by F. Vogel; second by R. Spellmeyer:

**RESOLUTION 2020-01C BY THE COMMISSIONERS OF THE SECAUCUS
MUNICIPAL UTILITIES AUTHORITY AMENDING AN INTRODUCED BUDGET**

Whereas, the Board of the Secaucus Municipal Utilities Authority have reviewed and approved the New Jersey Budget for the fiscal year ending December 31, 2020, and;

Whereas, the approved Budget for the year ending December 31, 2020 requires amendment for Board considered and approved salary changes not included in the original introduced Budget; and;

Whereas, the changes to the budget are identified as follows:

	Original	Amended
Revenue:		
Unrestricted Net position Utilized	1,200,000	1,234,000
Appropriations:		
Administration-Salary & Wage	270,653	287,653
Cost of Providing Services-Salary And Wage	1,429,347	1,446,347
Total Appropriations	4,698,181	4,732,181

Now Therefore, subject to the approval of this amendment by the New Jersey Division of Local Government Services-Bureau of Authorities the approved Budget for the fiscal year ending December 31, 2020 is hereby amended.

Brian Bigler
Executive Director

01/07/2020
Date

Roll call vote R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel Aye. 3-0-0.

Resolution regarding Adopted Budget was moved by F. Vogel; second by R. Spellmeyer:

2020 (2020-2021) ADOPTED BUDGET RESOLUTION 2020-01D

SECAUCUS MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Secaucus Municipal Utilities Authority for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented for adoption before the governing body of the Secaucus Municipal Utilities Authority at its open public meeting of January 7, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,498,181, Total Appropriations, including any Accumulated Deficit, if any, of \$4,732,181 and Total Unrestricted Net Position utilized of \$800,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$800,000 and Unrestricted Net Position planned to be utilized of \$800,000.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Secaucus Municipal Utilities Authority, at an open public meeting held on January 7, 2020 that the Annual Budget and Capital Budget/Program of the Secaucus Municipal Utilities Authority for the fiscal year beginning 1/1/2020 and, ending 12/31/2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the Introduced and Approved Budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Brian Bigler
(Executive Director)

01/07/2020
(Date)

Roll call vote R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel Aye. 3-0-0

Note: Resolutions E and F pulled from the Consent Agenda.

**RESOLUTION 2020-01-G
APPROVING A SAFETY AWARENESS DAY**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Staff of the Authority has completed another full year without a time loss accident; and

WHEREAS, the Authority facilities are manned twenty-four hours per day, three hundred and sixty-five days per year equating a total number of days without a time loss accident of 10,806 {3,602 days x 3shifts/day}; and

WHEREAS, the Board Members wish to commend the accomplishment of this zero time loss accidents reported achievement.

NOW, THEREFORE BE IT RESOLVED, that each full time member of the Authority staff who has worked the full year of 2019 (or at a minimum, 85% of scheduled workdays if on State Disability) shall be entitled to a Safety Awareness Day. This day will be taken at the employees request provided that a seven day written notice has been received, reviewed and approved by Management.

BE IT FURTHER RESOLVED that this commendation of a Safety Awareness Day is presented at the discretion of the Authority Board Members and is not to be considered a mandatory obligation.

Resolution regarding Safety Awareness day was approved by F. Vogel; second by R. Spellmeyer All in Favor 3-0-0.

Voucher List was moved on a motion made by R. Spellmeyer, seconded by J. Cardenas

Voucher list approved by roll call vote: R. Spellmeyer, Aye; J. Cardenas, Aye; F. Vogel, Aye. Approved 3-0-0.

New Business: The Executive Director indicated that he would discuss additional issues during his report.

Old Business: None

Legal: None

Report of the Executive Director December 2019 {submitted January 07, 2020}

Report of the Executive Director
December 2019 {submitted January 2, 2020}

- We continue to monitor the sewers in low lying areas for cleaning & inspection. There were several CCTV jobs performed. We have also performed cleaning of catch basins for the Town. While staff will perform any assistance, these tasks are cutting into our routine maintenance plan for the sanitary collection system.
- SCADA: Keystone continued working on SCADA system.
- Harmon Cove Condos: We have invoiced the Condo Association that they will be charged for this and any future work. Received payment for two jetting jobs performed this spring. Property management requested that those payments be returned. This request has been denied
- Toscana Cheese: Due to impending legal matters, I have ceased to communicate with Mr. Paparazzo. Staff continues to monitor there have been no discharges noted. Authority Counsel in communication with Toscana counsel regarding the violations.
- Nothing further to report on the proposed settlement with home owners regarding the storm of 9/25/18.
- 2020 budget submitted to DCA and approved. Awaiting adoption.
- Discussed upgrading PS#2 with the Authority Engineer. It is our consensus opinion that we wait until the work that Toscana has completed will reduce flow to this station. Staff shall monitor this.
- Updated the sewer use rules and regulations. We will meet with the Town Attorney and they will adopt post meeting.
- Met with the Mayor, DPW, NJDOT to examine an issue regarding a sanitary line going through a storm culvert on Route 3 West Service Road. This sewer was installed in 1961 and the culvert quite possibly been built around that sewer in 1963. Nothing further to report.
- Received application for homes to be built at the old Schmitt's property on Paterson Plank Road application under review.

- Received an application for a proposed hotel at 655 Plaza Drive. This is currently under review.
- In 2014, Rent the Runway applied for and received permission to install 6 washing machines at their facility at 100 Metro Way. It has since been discovered that there are actually 26 machines. RTR has agreed to a settlement of \$350,000.00 to be paid over the course of 2020.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY
ENGINEERS REPORT DECEMBER 2019**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- The Sanitary Sewer Maps are being updated when new or revised information is received by this office.
- SCADA. (abridged) The project has been awarded to Keystone Engineering Group. Keystone is completing their panel fabrication and performing their shop testing. They will be ready to install in mid- September. Installation has started at the Koelle Blvd. facility. Installation has continued at the Koelle Blvd Facility. Installation of the panels has started at the remote pump stations.
- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station. This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. A response has not yet been received by the engineer. Another request has been sent. A fourth request has been sent. A request to the Owner will also be emailed. The Engineer responded that he will speak to owner. The engineer submitted a revised report. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. Additional questions on the housing unit quantities are being confirmed.
- Received and started a review raw pump station flow meter data for a report for the Turnpike Pump Station. (abridged) This report is supposed to analyze the existing flows of the pump station and the amount of capacity with regards existing pumps and the areas where the flow has increased drastically. The SMUA has partially video'd the force main. The video shows material build-up on the pipe walls and deformation of the pipe. The SMUA has requested a proposal from Persistent to install a 2-way cleanout on the force man to access the force main in two- directions for improved videos and maintenance. A test pit is schedule for January 2, 2020 to find exact location of force main with comparison to PSEG and Suez buried utilities.
- Started roof inspection for the futures replacement of Pump Station #2&3 building at the Koelle Blvd. Facility. Produced a Scope of Work for the roof replacement of PS 2& 3. In the process of determining the Scope of Work for the Administration Building

submitted scope of work to SMUA for proposals. Scope of work has been submitted and costs are being obtained. Requested a proposal from another roofing contractor, if proposal exceeds the allowable amount the project will need to be public bid. The Administration Building proposal was accepted and a PO was issued. The administration building roof work was completed. A proposal was also received from Kenny Roofing for P.S. #2 & 3 in the amount of \$39,800. The roofing Contractor has issues with the paper need to indorse. The roof has been installed and is completed. The roofing contractor has been notified that ponding and a small leak is present in the new roof.

- Exchange Place Pump Station reviewing drainage issues and shooting elevations for the design for the Proposed Stormwater Inlet. Received elevations and laying out proposed drainage structures. A preliminary design was completed for SMUA comments, will finish construction plan. Requested a pre-construction meeting with Persistent to review options. Persistent submitted shop drawings on the trench drain system for review. This project has been completed. Will inspect during next rain event for operation. Future re-paving of the pump station area should include re-grading in some areas to direct the storm runoff better to the new trenches as well as a built-up curb along the fence line to decrease storm runoff from the sidewalk areas into the pump station area.
- Visited 100 Metro Way “Rent the Runway” and also met with their representatives on the addition of washing machines not previously acknowledged by their application. An additional 20 washing machines were installed. The sanitary flow increased 11,600 gpd or 38.67 RUE. The Authority is in contact with the company for payment of the increase fees due to this flow increase. An agreement has been submitted to the SMUA by “Rent The Runway.”
- Reviewed a submittal from the Town welder on replacing 2 walk ways which span the wet wells within PS#2 at the Koelle Blvd Facility. Also, redesigned the steel of the walkways and acquired a proposal from a contractor for the work. L&L Mechanical submitted a proposal in the amount of \$28,620.00. The SMUA will be utilizing town welder Gary Voss to construct the walkways and installation.
- Started reviewing the equipment required to rehabilitate Primary Clarifiers (PC)#1 & 2. PC#'s 3,4 & 5 were previously upgraded with Viking Chain Equipment 2013 and 2015. Started preparing specifications and bid documents.
- Visited site by Trickling Filter 24-inch discharge pipe. Pipe joint at discharge box had been leaking. Contractor re-assembled the piping and fittings using new link seals. It appears the original pipe sleeve installed within the concrete was not properly sized since then new link seals will not properly seal (or Link Seal has changed their dimensions slightly). Therefore, the contractor may be installing hydraulic mortar if required on each side to link seal to finish the seal. The work has been completed and it presently appears to be intact.

- Zoning Certificate Notices for required SMUA sewer connection application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			

655 Plaza Drive	#18-332	4/29/19	5/7/19	Yes	Yes 12/30/19	Pending
1000 Secaucus Rd	#19-312	N/A	N/A	6/27/19	Yes	12/10/19
50 Seaview Drive		N/A	N/A	6/27/19	Yes	12/10/19
1 County Rd	#19-202	N/A	N/A	No	No	
275 Hartz Way		N/A	N/A	No	No	

Beckmeyer Engineering, P.C.

Glenn M. Beckmeyer, P.E.,P.P.,CME,CFM

Authority Engineer

December 31, 2019

**OPERATIONS REPORT – December 2019
Submitted January 7,2020**

KOELLE BOULEVARD FACILITY

- 1) The average daily flow for the month was 3.3264 MGD. Maximum daily flow was 6.3119 M.G.; the estimated total flow for the month was 101.94 MG.
- 2) A new soft start was installed for Pump number one located in Pump Station number one.
- 3) A shear pin was replaced for sludge collectors located in Primary Clarifier number five.
- 4) A new hoist was installed in the Grit Building for the slide gates.
- 5) New O.R.P. and pH controllers were installed for tower number two located at the Odor Control System.
- 6) Keystone Inc. working on SCADA at the Collection System Pump Stations.
- 7) Routine maintenance and groundskeeping were performed.
- 8) The Serpentine tank was drained and cleaned.

PUMP STATION # 1 Village Place

- 1) The average daily flow was 1.219 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) The front door lock was replaced to the Medco Key.
- 5) A floor drain was repaired and grouted located at the entrance way of the station.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The average daily flow was 30,734 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 3 Henry Street

- 1) The average daily flow was 69,516 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The on/off switch for Pump Number one was repaired.
- 3) A new rag basket was installed.
- 4) Concrete core boring was performed for proposed level controls.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 6 Castle Road

- 1) The average flow was 47,337 gallons per day.
- 2) Routine Maintenance and grounds keeping were performed.
- 3) Pressure relief valves were bled on the discharge force main.
- 4) The Check Valves were inspected.
- 5) The pumps were pulled and cleaned.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.
- 2) A new rag basket was installed.

COLLECTION SYSTEM: The Authority jetted and cleaned approximately 2,948 feet of sanitary sewer, also assisted the Secaucus Department of Public Works in cleaning numerous catch basins.

Respectfully Submitted,
Brian A. Beckmeyer Sr.
Superintendent

Citizen Comment: None

A motion was made at 6:24 pm by R. Spellmeyer, seconded by J. Cardenas to close the public portion of the meeting and enter into Executive Session. All in favor. 3-0-0.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereinafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is

- 1) Personnel and Legal

The matters discussed in Executive session will be disclosed to the Public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 7:15 PM by R. Spellmeyer, seconded by F. Vogel to close the executive session and re-open the public portion of the meeting. All in favor: 3-0-0.

A motion was made to adjourn the meeting at 7:18 PM by F. Vogel; seconded by J. Cardenas. All in Favor: 3-0-0.