

November 09, 2023

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Thursday, November 09, 2023 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:00 PM by Raymond Spellmeyer.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Raymond Spellmeyer	Chairman
	Domenic Manderano	Treasurer
	Brian Beckmeyer	Board Member
	Maurice Andreula	Board Member

Excused: Tim Stamm, Board Member

Also Present: Brian Bigler, Executive Director; John Napolitano, Counsel; Glenn Beckmeyer, Engineer; Katherine Acevedo, QPA.

A motion was made by R. Spellmeyer; second by D. Manderano, to approve the minutes of the October 03, 2023 meeting of the Authority. Minutes approved as presented. All in favor 4-0-0.

The Consent Agenda Resolutions were moved on a motion by R. Spellmeyer, second by D. Manderano and are as follows:

RESOLUTION 2023-11-9A
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR ACCOUNTING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional accounting services; and

WHEREAS, the Authority had advertised for, and accepted proposals for accounting services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of William Katchen, to provide professional accounting services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with William Katchen be and is hereby approved from January 01, 2024 commencing and continuing until December 31, 2024.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of accounting.

3. Amount of contract not to exceed \$25,000.00.
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to William Katchen.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

November 09, 2023

RESOLUTION 2023-11-9B
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR AUDITING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional auditing services; and

WHEREAS, the Authority had advertised and accepted proposals for Auditing Services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of Wielkott & Company, LLC to provide professional auditing services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies that there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with Wielkott & Company, LLC be and is hereby approved this November 09, 2023 meeting of the Authority, to audit calendar year 2023.
2. That the contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of auditor.
3. That the amount of the contract shall not exceed \$19,125.00.
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Wielkott & Company, LLC.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5.

RESOLUTION 2023-11-9C
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR BOND COUNSEL

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority had advertised for, and accepted proposals for Bond Counsel; and

WHEREAS, N.J.S.A. 40:14B-18 empowers the Authority to appoint professional employees, including bond counsel; and

WHEREAS, the Authority wishes to appoint bond counsel from January 01, 2024 commencing and continuing until December 31, 2024.

NOW THEREFORE BE IT RESOLVED that the Authority hereby appoints the firm of McManimon, Scotland & Baumann as its Bond Counsel for a term commencing forthwith and terminating December 31, 2024. Fees and reimbursement to the Bond Counsel shall be in the amount of \$45,000.00 plus \$1.10/\$1,000.00 of bond issue. Additional bonds pursuant to a supplemental bond resolution \$35,000.00 plus \$1.10/\$1,000.00 of issue. Letters of credit additional \$25,000.00.

BE IT FURTHER RESOLVED that the Authority and Special Counsel shall enter into a contract for legal services as provided by the Local Public Contracts Law, that Notice thereof be published pursuant to N.J.S.A. 40A:11-5(1)(a)(1) and that a copy of this Resolution and such contract be on file and available for public inspection at the offices of the Authority.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5.

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RESOLUTION 2023-11-9D
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR GENERAL COUNSEL SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has to retain a general counsel; and

WHEREAS, the Authority had advertised for and accepted proposals for the services of General Counsel; and

WHEREAS, a contract has been negotiated by the Authority with John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs, to provide general counsel services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs be and is hereby approved from January 01, 2024 commencing and continuing until December 31, 2024.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contract Law because the services are to be performed by persons authorized to practice the recognized profession of law.
3. Amount of contract not to exceed \$57,600.00. {Plus \$190/hour for work outside of scope}
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to John Napolitano of the firm Cleary, Giacobbe, Alfieri, and Jacobs.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

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RESOLUTION 2023-11-9E
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Authorizing Agreement for Environmental Regulatory Engineer

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority wishes to retain a firm to provide environmental engineering services; and

WHEREAS, Paulus Sokolowski and Sartor, LLC (“PS&S”) is willing to provide these services set forth in its proposal in an amount not to exceed \$28,905.00; and

WHEREAS, the Authority wishes to retain PS&S to perform these services; and

WHEREAS, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) exempts the award of contracts for professional services from the requirements of public advertising and bidding; and

WHEREAS, the Authority wishes to ratify any actions taken in furtherance of this resolution; and

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. That the contract with Paulus, Sokolowski and Sartor, LLC Engineering be and is hereby approved from January 01, 2024 and continuing until December 31, 2024.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of engineering.
3. The amount of this contract shall not exceed \$28,905.00.
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Paulus, Sokolowski and Sartor, LLC.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to take whatever action is reasonably necessary and to execute any documents that may be required on behalf of the Authority, to effectuate the purposes of this Resolution.

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RESOLUTION 2023-11-9F
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING CONTRACT FOR ENGINEERING SERVICES

WHEREAS, the Secaucus Municipal Utilities Authority (“Authority”) has a need for professional engineering services; and

WHEREAS, The Authority had advertised for and accepted proposals for engineering services; and

WHEREAS, a contract has been negotiated by the Authority with the firm of Beckmeyer Engineering, to provide professional engineering services; and

WHEREAS, said contract may be awarded without public bidding, as professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1); and

WHEREAS, there is sufficient funding for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

1. That the contract with Beckmeyer Engineering be and is hereby approved from January 01, 2024 and continuing until December 31, 2024.
2. This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because the services are to be performed by persons authorized to practice the recognized profession of engineering.
3. The amount of this contract shall not exceed \$75,000.00
4. That notice of this contract award be published by the Authority in accordance with the provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and a fully executed contract be forwarded to Beckmeyer Engineering.

BE IT FURTHER RESOLVED that this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5

November 09, 2023

RESOLUTION 2023-11-9G
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing Contract for Risk Management Consultant
January 01, 2024 to December 31, 2024

WHEREAS, the Secaucus Municipal Utilities Authority, hereinafter “SMUA”, has resolved to join the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a maximum fee equal to six percent (6%) of the Authority's assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

WHEREAS, The Authority advertised on September 25th, 2023 and received proposals on October 18th, 2023; and

WHEREAS, a single proposal was received from Alamo Insurance at a rate of six (6%) percent of the Authority's assessment

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the SMUA does hereby appoint Alamo Insurance as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

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RESOLUTION 2023-11-9H
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing Award of Contract to Skyline Environmental, Inc.

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority had advertised for, and accepted proposals for professional safety and health services; and

WHEREAS, a contract has been negotiated by the Authority with Skyline Environmental Inc. to provide professional safety and health services; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Service Contracts line item of the Authority Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED by the Members of the Secaucus Municipal Utilities Authority as follows:

1. That the contract with Skyline Environmental, Inc. be and is hereby approved from January 01, 2024 commencing and continuing until December 31, 2024.
2. This contract is awarded without competitive bidding as “Professional Services “under the provisions of the Local Public Contract Law because services are to be performed by persons authorized to provide required safety training and updates.
3. Amount of contract not to exceed \$55,000.00.
4. That notice of this contract award be published by the Authority in accordance with provisions of N.J.S.A. 40A:11-5(1).
5. That one (1) certified copy of this resolution and fully executed contract be forwarded to Skyline Environmental, Inc.

BE IT FURTHER RESOLVED That this contract is awarded pursuant to a Fair and open Process in accordance with N.J.S.A. 19:44A-20.5

RESOLUTION 2023-11-9I
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING THE COMPENSATION OF JET TRUCK SUPERVISOR

WHEREAS, the Secaucus Municipal Utilities Authority (the “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq., and possesses the powers set forth therein; and

WHEREAS, the Authority has a Jet Truck Supervisor; and

WHEREAS, the Jet Truck Supervisor will be directly responsible to the New Jersey Department of Environmental Protection and will assume inventory and compliance; and

WHEREAS, the Jet Truck Supervisor position is full-time; and

WHEREAS, with the addition of assisting the Town with some maintenance of the DPW owned Storm Sewers; and

WHEREAS, the Jet Truck Supervisor shall be compensated a salary of \$85,017.00; and

WHEREAS, Joe Schoendorf has experience in the field and holds a CDL License with tanker endorsement, and has submitted a resume to the Authority for consideration; and

WHEREAS, Joe Schoendorf has demonstrated experience and qualifications for the position available; and

WHEREAS, the Authority wishes to compensate Joe Schoendorf for this additional work; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the Jet Truck Supervisor position as set forth in the Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the members of the Secaucus Municipal Utilities Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby hires and appoints Joe Schoendorf to the position of Jet Truck Supervisor, effective November 1, 2023, and to be afforded compensation in the amount of \$85,017.00 Joe Schoendorf’s employment is contingent upon his holding of a CDL License with tanker endorsement.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

4. A copy of this Resolution shall be sent to:

- a) Brian Bigler, Executive Director
- b) John A. Napolitano, Esq., Authority Counsel
- c) Joe Schoendorf

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**RESOLUTION #2023-11-9J
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey**

Resolution Authorizing Acceptance of Sidebar Agreement

WHEREAS, the Secaucus Municipal Utilities Authority (the “Authority”) created the new position of Operator/IT Coordinator; and is a title within the Teamsters Union Local 11 (hereinafter “the Union”) bargaining unit; and

WHEREAS, the Authority and the Union negotiated and reached an agreement regarding the compensation afforded to the Operator/IT Coordinator; and

WHEREAS, the parties negotiated a sidebar agreement setting forth the compensation for the Operator/IT Coordinator position, which is attached hereto as **Exhibit A**; and

WHEREAS, the Members of the Secaucus Municipal Utilities Authority have reviewed the sidebar agreement and seek to ratify the terms set forth within the sidebar agreement, which must also be ratified and executed by the Union.

NOW, THEREFORE, BE IT RESOLVED by Members of the Secaucus Municipal Utilities Authority as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby accepts and ratifies the terms of the sidebar agreement, which is attached hereto as **Exhibit A**, and must be ratified and executed by the Union.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
4. That this resolution shall take effect immediately.
5. A copy of this Resolution shall be sent to:
 1. Brian Bigler, Executive Director
 2. John A. Napolitano, Esq., Authority Counsel
 3. Teamsters Union Local 11

November 09, 2023

RESOLUTION # 2023-11-9K
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

AUTHORIZING THE HIRING OF LAB MANAGER/PLANT OPERATOR

WHEREAS, the Secaucus Municipal Utilities Authority (the “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq., and possesses the powers set forth therein; and

WHEREAS, the Authority has a need for a Lab Manager/Plant Operator; and

WHEREAS, the Lab Manager/Plant Operator will be directly responsible to the New Jersey Department of Environmental Protection and will assume inventory and compliance; and

WHEREAS, the Lab Manager/Plant Operator position is full-time; and

WHEREAS, the Lab Manager/Plant Operator shall be compensated with a \$10,000 increase in base salary; and

WHEREAS, Jillian Bronowich has experience in the field of plant and laboratory operations and has submitted a resume to the Authority for consideration; and

WHEREAS, Jillian Bronowich has demonstrated experience and qualifications for the position available; and

WHEREAS, the Authority wishes to hire Jillian Bronowich for the position of Lab Manager/Plant Operator; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the Lab Manager/Plant Operator position as set forth in the Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the members of the Secaucus Municipal Utilities Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby hires and appoints Jillian Bronowich to the position of Lab Manager/Plant Operator, effective December 1, 2023, and to be afforded compensation in the amount of a \$10,000 increase in base salary. Jillian Bronowich’s initial employment is contingent upon NJDEP approval.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

4. A copy of this Resolution shall be sent to:

- a) Brian Bigler, Executive Director
- b) John A. Napolitano, Esq., Authority Counsel
- c) Jillian Bronowich

November 09, 2023

RESOLUTION 2023-11-9L
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
COUNTY OF HUDSON

HIRING WASTEWATER TREATMENT PLANT OPERATOR

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, due shortage of manpower, through recent retirements, the Authority has a need to hire a new employee for the position of Wastewater Treatment Plant Operator; and

WHEREAS, pursuant to its Agreement with Local 11 of the International Brotherhood of Teamsters, said position was duly posted; and

NOW, THEREFORE BE IT RESOLVED, that Aladdin H. Qutawna has met the minimum requirements for this position and is hereby offered the position of Wastewater Treatment Plant Operator, commencing on September 25, 2023 at a salary of \$38,245.45 per year with the following provisions:

1. Successful completion of the prescribed probationary period.

Date November 09,2023

RESOLUTION 2023-11-9M
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Amending Resolution 2023-07B and Authorizing Updated Agreement for Professional Services with Great Lakes Environmental Center

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority, along with certain other municipal and county sewerage utility authorities, have formed a consortium known as the New Jersey Harbor Dischargers Group (hereinafter “NJHDG”) to address certain issues arising from various studies performed by the New York/New Jersey Harbor Estuary Program; and

WHEREAS, the NJHDG wishes to effectively address these issues and avoid the application of inappropriate effluent limitations for New Jersey dischargers by the Environmental Protection Agency (hereinafter “EPA”) and the New Jersey Department of Environmental Protection; and

WHEREAS, the NJHDG entered into a contract with Great Lakes Environmental Center (hereinafter “GLEC”) to serve as Technical Advisor to the NJHDG; and

WHEREAS, pursuant to Resolution 2023-07B, the Authority previously agreed to be responsible for its pro-rata share of any work at an estimated amount not to exceed \$6,000.00; and

WHEREAS, the total amount of the NJHDG contract with GLEC was updated and the Authority’s pro-rata share of the work to be performed is equal to \$7,000.00; and

WHEREAS, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) exempts the award of contracts for professional services from the requirements of public advertising and bidding; and

WHEREAS, the Authority, as a member of the NJHDG, agrees to execute an agreement with GLEC to perform said services in accordance with the updated proposal, in an amount not to exceed \$7,000.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby amends Resolution 2023-07B in accordance with the terms of this Resolution to authorize the updated contract with Great Lakes Environmental Center in an amount not to exceed \$7,000.00.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized and directed to execute the updated agreement with Great Lakes Environmental Center.
4. This resolution shall take effect immediately.
5. A notice of this action shall be published in the official newspaper of the Authority.

6. This contract is awarded in compliance with the requirements of N.J.S.A. 19:44A-20.4 et seq.
7. A copy of this Resolution shall be sent to:
 - a. Brian Bigler, Executive Director
 - b. John A. Napolitano, Esq., Authority Counsel

Date: November 9, 2023

The Consent Agenda was approved as presented by roll call vote: M. Andreula: Aye; B. Beckmeyer: Abstained on Resolution 2023-11-9F Aye; D. Manderano: Aye; R. Spellmeyer: Aye;. Consent Agenda approved 4-0-0.

The voucher list was moved on a motion by R. Spellmeyer second by D. Manderano. The total amount of this voucher list is \$204,036.72. This was approved by roll call vote: M. Andreula: Aye; B. Beckmeyer: Abstained on line 6 Aye; D. Manderano: Aye; R. Spellmeyer: Aye;. Voucher list approved 4-0-0.

The following reports were accepted as presented:

**Report of the Executive Director
October 2023 {submitted November 2 2023}
For the Authority meeting of November 9, 2023**

- We continue to monitor the sewers in low lying areas for cleaning & inspection. Staff will perform any assistance required by DPW & continue working with them on storm sewer issues. The Mayor has now asked us to jet/televise & map the storm water system at Harmon Cove.
- Continued working with NJTA and Engineers to finalize the installation of the new emergency generator(s) project. All inspections have occurred & we are waiting on PSEG to install the NG line prior to the setting of the generator.
- Continued meeting with Authority Regulatory Engineers to address permit issues that may be imposed in the permit renewal. Including a possible headworks analysis requirement.
- Dewatering has continued 600 Jefferson Ave.
- Introduced the 2024 Budget. Adoption will happen at the December meeting. The Authority can always amend a budget because we only have projected numbers for procurement bids.

- We have contracted with Flow Assessments to install a flow meter at this site. We should have initial data for the meeting.
- The emergency generator located at Xchange has failed. Kraft Industries has been working on repairing this unit, that includes a rebuild of the engine. Currently we have a rental unit onsite for emergency operations.

CONNECTIONS:

ALL ITEMS REMAIN OPEN.

- Authority Counsel has been in contact with the attorney for 246-248 County Ave. The property owner upgraded the existing site to include a restaurant and does not agree with the connection fee assessed. No further action to report. I have heard that the owner is selling this property (no confirmation).
- Received ½ payment Coresites NY03 conversion to a data recovery center.
- An agreement has been executed regarding the additional flow from Rent the Runway (RTR). Second payment installment was received.
- Received a request for a metal recovery system at 55 Hartz Way. Anticipate a small increase in discharge ~300gpd. Received a report on what metals are to be recovered & what can be expected of the discharge.

OPERATIONS REPORT –October 2023 Submitted October 25, 2023

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 3.0124 MGD. The estimated total flow for the month was 75.5198 MG.
- 2) Routine maintenance and ground keeping were performed.
- 3) Maintenance performed on pumps in PS#1.
- 4) New lights around the plant

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 1.128 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and ground keeping were performed.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 94223 gallons per day.
- 2) Routine maintenance and ground keeping were performed.

PUMP STATION # 3 Henry Street

- 1) The estimated average daily flow was 125292 gallons per day.
- 2) Routine maintenance and ground keeping were performed.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The station checked daily.
- 3) A backup generator was put in place.

PUMP STATION: Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 5 Castle Road

- 1) Routine Maintenance and grounds keeping were performed.
- 2) Average daily flow: 0 pd
- 3) New batteries were put in the generator.

PUMP STATION #7 - Exchange Junction

- 1) Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

Respectfully submitted.

Joe Marchese, Plant Manager

COLLECTION SYSTEM:

- 1) Feet jetted: 6959 feet jetted.
- 2) DPW two men 18 hours.

CCTV:

Camera 140 feet

Respectfully Submitted,

Anthony Smentkowski, Maintenance Foreman, CCTV Operator.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY
ENGINEERS REPORT
OCTOBER 2023**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station (abridged). This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. Additional questions on the housing unit quantities are being confirmed. It now appears the NJSEA has received a zoning application for a 24-story residential structure. Exchange Engineer submitted letter on Pump Station capacity and new proposed units. Analyzing proposed flows for proposed high rise to flows submitted on the TWA to NJDEP. Also analyzing future flows beyond the proposed high rise for probably pump/force-main upgrades at the Exchange Place Pump Station and down-stream at the Seaview Avenue Pump Station and the North End Pump Stations. Reviewing plans received on 25 story housing structure. Reviewing tower connection and existing system. To attend a meeting on 11/1/2022 for the sanitary and storm sewer connections at the site. Stopped by site to monitor progress. Reviewing pump information with new projected flows. Reviewed sanitary sewer lateral air testing on new connections at the site and information from RVE Engineers. Emergency Generator failed, looking into replacement options. Emergency generator to be repaired. Spoke with pump representative on new pump impellar.
- I will be meeting with the Facility manager for 600 Meadowlands Parkway (Harmony) on Friday 1/2/2021 to review the Suez water meters and to follow a domestic water supply line that does not follow the new water meter installed by the facility's management. The SMUA also requested additional Suez water bills for the facility as well as another visit to an adjoining unit to check the water supply piping. Continuing to email Facility Manager for information from their plumber and requested further water bills and meter readings. Resent last request to facility manager. It has been published that Harmony will be permitted to sell for recreation purposes, the SMUA will be revisiting the generated sanitary flow under this allowance. Sent emails to management company for water records for past year. Received water bills and analyzing. Requested and received facility map with water meter locations. Requested additional meter readings. Received and analyzed additional meter readings. Received new floor diagram with meter locations.
- Reviewing flows generated by "Rent the Runway" 100 Metro Way. The facility is replacing wash machines and appears to be discharging more than previously approved by SMUA. Reviewing supplemental information submitted.

- The emergency generator at the Turnpike Pump Station has failed. Researching a replacement. Also, researching a generator for the Henry Street Pump Station, which is of the same age. The Board will receive an engineer's recommendation on this matter for review and approval. Emergency Generators have been ordered. Site work investigation has started and request for survey issued. Awarded survey work and designing structural pad. Met with contractor for site evaluation. Submitted information to surveyor to determine easement boundaries for generator placement and fence location. Received the boundary survey form the surveyor for Henry Street pump station, proceeding with the final design. Surveyor still working with the NJTA on final boundary survey. Received final surveys. Met with PSEG onsite for gas service location. Producing final site plans. Met with Persistent on construction and fence location. Waiting for PSEG project release. Received PSE&G Estimate. Waiting for PSE&G to send bill before work can start. Preparing to submit to building department for construction permits. Revised plans for new FEMA flood elevation for Building Department. Waiting on Construction Department permits. Concrete structure has been constructed and new generator placed.
- Preparing scope to empty and clean sludge holding tank. This was last done in 2010. Met with Spectra Serv to determine best course to accomplish cleaning. Facility personnel is gradually pumping down the sludge level for tank cleaning and sludge transfer pipe valve replacement. Work appears ready to start first week of May. Holding tank has been drained and cleaned. Working on final costs of project. Costs approved.
- Issues have occurred with the gear drive/drive unit in the sludge thickening tank. Looking into options to replace equipment. Produced letter naming repairs to tank mechanism as an emergency. Tank needs to be drained and cleaned for internal inspection. Tank has been cleaned and equipment inspected. Waiting on contractors' costs. Received and approved proposal from Rapid Pump to repair/replace Tank Mechanisms. Rapid Awarded Project. Waiting on part delivery.

Zoning Certificate Notices for required SMUA Sewer Connection Application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			
Brianna Lane- Bl 5.02, Lot 3.04 Building G, XChange	-	N/A	N/A			Under Review
2 Emerson- Coresite NY3	-	N/A	N/A	Yes		Review- 6/13/23
100 Metro Way- Rent the Runway	-	N/A	N/A			Under review
700 Secaucus Road	File #22-407	11.17.22		No	No	Under Review
25 Meadowlands Parkway-	-	N/A	N/A	Yes	Yes	Under Review
200 Mill Creek	File #22-355	N/A	N/A	No	No	Review- 6/13/23
600 Meadowland Parkway (1125 Castle Road) Suite 22D	File # 21-479	N/A	N/A	No	No	Under Review
700 Plaza Drive Suite 137 <ul style="list-style-type: none"> • Cava (A) • Shake Shack (B) 	File # 23-153	N/A	N/A	Yes	Yes	Review – 5/18/23 Revised- 6/6/23 Review 8/14/23
		N/A	N/A	Yes	Yes	

<ul style="list-style-type: none"> Dave's Hot Chicken(C) Haute Dulce (D) 		N/A	N/A	Yes	Yes	Review 8/14/23
915 Secaucus Road	File # 23-190	N/A	N/A	Yes	No	Review-6/5/23
200 Plaza Drive	File # 23-066	N/A	N/A	Yes	No	Review- 6/15/23
350 Secaucus Road	File # 21-244	N/A	N/A	Yes	Yes	Review- 6/21/23
55 Hartz Lane	File # 15-498	N/A	N/A	Yes	Yes	Under Review
325 County Ave		N/A	N/A	Yes	Yes	Under Review
1 Mikasa Drive	File # 22-290	N/A	NA			Under Review

Beckmeyer Engineering, P.C.

Glenn M. Beckmeyer, P.E.,P.P.,CME,CFM

Authority Engineer October 31, 2023

Old Business:

New Business:

Public Comments: None

A motion was made at 6:05 by R. Spellmeyer, second by Brian Beckmeyer to close the open meeting and enter into Executive Session. All in Favor 4-0-0.. The following resolution was read:

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereafter enter Executive Session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is:

- 1) To discuss personnel matters

The matters discussed in Executive Session will be disclosed to the public at such time as action is taken by the Authority or if possible, prior to action be taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 6:10 pm by R. Spellmeyer, second by B. Beckmeyer to close the executive session and reopen the public portion of the meeting. All in Favor 4-0-0.

A motion was made at 6:11 pm by R. Spellmeyer, second by B. Beckmeyer to adjourn the meeting. All in Favor 4-0-0.

