

November 7, 2016

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Monday, November 07, 2016 at 7:00 p.m. in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Fred Vogel	Chairman
	Guy Pascarello	Vice Chairperson
	George Schoenrock	Secretary
	Jorge Cardenas	Treasurer

Excused: Mark Moloughney

Also Present: John Napolitano, Counsel; Glenn Beckmeyer, Engineer. William Katchen, Accountant

The minutes of the October 3, 2016 meeting were approved on a motion made by F. Vogel; second by J. Cardenas. Roll Call: F. Vogel: Aye; J. Cardenas: Aye; G. Pascarello: Aye; G. Schoenrock: Aye. Approved 4-0-0.

Mr. Katchen gave a presentation on the proposed 2017 Authority Budget for Introduction.

The Consent Agenda was moved on a motion by G. Schoenrock; second by J. Cardenas.

Included in the consent agenda were resolutions for the late filing of the budget and the introduction of the budget. The Executive Director gave a brief description of the remaining items on the consent agenda which is as follows:

Secaucus Municipal Utilities Authority

CONSENT AGENDA – 11/07/2016

All matters listed under Consent Agenda are considered to be routine by the Secaucus Municipal Utilities Authority and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 01 Resolution regarding the Late Filing of the 2017 Budget.**
- 02 Resolution regarding the 2017 Introduced Budget**
- 03 Resolution regarding the MOA with Local 11.**
- 04 Motion authorizing the preparation of a revised utility map.**
- 05 Motion authorizing the preparation of bid documents for Security/SCADA.**
- 06 Resolution Authorizing the Sale of Surplus Property.**

RESOLUTION OF THE COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES

AUTHORITY APPROVING THE LATE FILING OF THE 2017 BUDGET

Whereas, the Secaucus Municipal Utilities Authority Is required to submit the approved Budget 60 days prior to the start of the fiscal year to the State of New Jersey, and;

Whereas, the Budget preparation was delayed pending insurance and health benefit cost estimates and union negotiations, and;

Whereas, the 2017 estimated costs have been determined.

Now Therefore Be It Resolved by the Commissioners of the Secaucus Municipal Utilities Authority approving the late filing of the 2017 Budget.

**2017 AUTHORITY BUDGET
RESOLUTION**

Secaucus Municipal Utilities Authority
(Name)

FISCAL

YEAR: FROM:1/1/2017 T0:12/31/2017

WHEREAS, the Annual Budget and Capital Budget for the Secaucus Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Secaucus Municipal Utilities Authority at its open public meeting of November 7, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,782,061, Total Appropriations, including any Accumulated Deficit if any, of \$ 5,182,061 and Total Unrestricted Net Position utilized of ; and \$1,400,000, and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,100,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,100,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Secaucus Municipal Utilities Authority, at an open public meeting held on November 7, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Secaucus Municipal Utilities Authority for the fiscal year beginning, 1/1/2017 and ending, 12/31/2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Secaucus Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 5, 2016.

(Secretary's Signature)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

RESOLUTION 2016
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY AND TEAMSTERS LOCAL No. 11

WHEREAS, the collective negotiations agreement between the Secaucus Municipal Utilities Authority (hereinafter referred to as "the MUA") and the Teamsters Local No. 11 (hereinafter referred to as "Teamsters") expired on December 31, 2015; and

WHEREAS, the MUA and the Teamsters have been negotiating the terms to a successor collective negotiations agreement; and

WHEREAS, the MUA and the Teamsters have negotiated and agreed upon the terms to a successor collective negotiations agreement set forth in the Memorandum of Agreement executed on October 4, 2016 by the Teamsters and October 7, 2017 by the MUA, attached hereto as exhibit A; and

WHEREAS, the Memorandum of Agreement executed by the parties was been ratified by the members of the Teamsters Local No. 11 on October 19, 2016; and

WHEREAS, the MUA is desirous of ratifying the agreed upon terms to the successor collective negotiations agreement set forth in the Memorandum of Agreement executed on October 4, 2016 by the Teamsters and October 7, 2017 by the MUA; and

NOW THEREFORE BE IT RESOLVED, by the Members of the Secaucus Municipal Utilities Authority, County of Hudson, State of New Jersey that the Memorandum of Agreement

executed on October 4, 2016 by the Teamsters and October 7, 2017 by the MUA for the period of January 1, 2016 through December 31, 2020 is hereby ratified.

Date: November 7, 2016

Resolution Authorizing Disposal of Surplus Property 2016

WHEREAS, the Secaucus Municipal Utilities Authority is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Secaucus Municipal Utilities Authority is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Purchasing Agent.

(2) The sale will be conducted online and the address of the auction site is govdeals.com

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of surplus property to be sold is as follows: SEE SCHEDULE A

(5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Purchasing Agent shall be authorized to execute any document related to this online auction.

(7) The Secaucus Municipal Utilities Authority reserves the right to accept or reject any bid submitted.

APPENDIX “A”

- 1) One Trenching Box
- 2) Lot of PVC fittings

Roll Call vote to approve the consent agenda as presented: J. Cardenas, Aye; G. Schoenrock, Aye; G. Pascarello, Aye; F. Vogel, Aye. 4-0-0

The voucher list was moved on a motion by F. Vogel; second by G. Pascarello; and is as follows:



Voucher List for Meeting of November 07, 2016

Prepared: 10/25/16

Number	COMPANY	MONEY	CK#	PO#	REASON
1	AAA Emergency Supply	567.90		2016-469	50ft Hose for Jet Truck
2	AWWA	86.00		2016-642	Annual Membership 1/1/17 to 12/31/17
3	Action Rubber	70.87		2016-583	Parts for Jet Truck Hose
4	Airgroup	1,029.00		2016-621	Preventive Maintenance Inspection Per Agree
5	Alpha Dog	150.00		2016-603	Monthly Maintenance & Hosting Fee:10/16
6	ATS Environmental	695.00		2016-536	Install for Sensor for Fiberglass Tanks
7	Automatic Suppression	673.50		2016-625	Repair to Fire System
8	Beckmeyer Engineering	6,250.00		2016-623	Engineering Services: October 2016
9	Bellaqua	101.60		2016-601	Water
10	Cleary Giacobbe Alfieri	3,850.00		2016-631	Legal Services: 9/01/16 to 9/30/16
11	Comcast	174.35	10124	2016-585	Internet Services: 10/02/16 to 11/01/16
12	Constellation Energy	1,126.57	10169	2016-626	Remote Stations Power:07/29/16 to 08/26/16
13	Constellation Energy	1,166.50	10170	2016-627	Remote Stations Power:08/27/16 to 09/27/16
14	Copper Electric Supply	127.65		2016-634	Light Bulbs For Secondary Light Tower
15	Coyne Chemical	1,815.46		2016-525	Zetag Polymer
16	Coyne Chemical	1,790.46		2016-595	Zetag Polymer
17	Dave Heiner & Assoc.	3,034.32		2016-493	Plungers for Primary Sludge Pump
18	DESMI	1,365.00		2016-570	Parts for Oil Boom
19	Eurofins	28.00		2016-600	Analytical Services:9/15/16 Distilled Water
20	Eurofins	233.40		2016-620	Analytical Services:9/15/16
21	Excelsior Blower	329.34		2016-545	Parts for Sludge Blower
22	Feldman Bros.	95.75		2016-607	Lot of Supplies for Secondary clarifier Project
23	Fisher Scientific	79.30		2016-580	Lab Supplies
24	Fisher Scientific	995.62		2016-566	Lab Supplies
25	Fisher Scientific	390.16		2016-597	Lab Supplies
26	GLEC	56.15		2016-612	HDG Consulting Sept. 2016
27	Grainger	117.89		2016-541	Drive Belt for N.End Grit Pump
28	Grainger	578.00		2016-594	Gas Cylinder For Truck
29	Grainger	292.40		2016-596	Valve for Sludge Blowers
30	Grainger	52.55		2016-599	Hand Soap Dispenser, Hose Clamp
31	Grainger	75.32		2016-629	Plant Cleaning Cloths
32	Home Depot	29.97		2016-579	String for Weed Trimmer
33	Interstate Battery	39.95		2016-605	Battery For Lawn Tractor
34	JCI Chemical	1,803.42		2016-590	Sodium Hypochlorite
35	JCI Chemical	1,864.48		2016-632	Sodium Hypochlorite
36	Miracle Chemical	1,695.75		2016-604	Sodium Bisulfite
37	Municipal Capital Finance	164.77	10165	2016-618	Copier Lease: Payment# 40
38	Nassor Electric	2,185.99		2016-568	Electrical Supplies: Secondary Clarifier Project
39	Nassor Electric	3,574.00		2016-589	Electrical Supplies: Secondary Clarifier Project
40	Nassor Electric	435.74		2016-598	Electrical Supplies: Secondary clarifier Project

41	One Call	3.75		2016-611	Markouts
42	PSEG	16,853.92	10167	2016-619	Power: Sept. 2016
43	Precision Electric	2,895.00		2016-588	Service to N. End Pump Station
44	Pumping Services	760.00		2016-609	Service to PS#1 &PS#2
45	PVSC	14,736.00		2016-643	Sludge Disposal: 09/16/16 to 10/15/16
46	R&D Trucking	8,497.50		2016-593	Sludge Removal: 09/02/16 to 09/30/16
47	Spectraserv	3,956.00		2016-602	Monthly Container Charge: Sept. 2016
48	Staples	112.75		2016-613	Office Chair
49	State of NJ	33,881.22	TEPS	2016-615	Hospitalization: Active Employees:10/2016
50	State of NJ	1,283.63	TEPS	2016-616	Hospitalization: Retiree Employees: 11/16
51	Suez Water NJ	2,100.40	10125	2016-586	Water: 08/18/16 to 09/21/16
52	Town of Secaucus	1,630.08		2016-614	Dental Reimbursement: Nov.2016
53	Verizon	264.05	10168	2016-617	Telephones
54	Verizon Wireless	205.67	10171	2016-630	Telephones: 09/13 to 10/12/16
55	WEX Bank (Sunoco)	370.52	10157	2016-591	Fuel: Sept.2016
56	William Katchen	18,750.00		2016-649	Accounting Services: Jan. 2016 to Sept.16
TOTAL:		145,492.62			

Roll Call to approve the voucher list as presented: Roll Call: J. Cardenas: Aye; G. Pascarello: Aye; G. Schoenrock: Aye; F. Vogel: Aye. Approved 4-0-0.

Old Business: None

New Business: Commissioner Pascarello has resigned his position on the Board effective at the end of this meeting (see below). Fellow Commissioners and Administrative staff thanked Guy for his time on the Board and that his insight and professional knowledge would be missed.

November 3, 2016

TO:

- Mayor Michael Gonnelli

CC:

- Fred Vogel, Chairman
- Jorge Cardenas, Commissioner
- Mark Moloughney, Commissioner
- George Schoenrock, Commissioner
- Brian Bigler, Executive Director
- John Napoltiano, Esq.

Mayor Gonnelli,

Effective at the close of the November 7, 2016 Secaucus Municipal Utilities Authority (SMUA) monthly meeting, I am resigning my post as commissioner. Please accept this letter as formal notice of such.

I have enjoyed my time on the board and have learned a great deal about how the utility functions. It is a very intricate process and one that people should appreciate more than they do. Brian Bigler does a terrific job of not only keeping it all together but allowing the utility to thrive and be the envy of other utilities in the state of New Jersey. Thank you Brian.

I would also like to acknowledge my fellow commissioners. You all take your roles in this organization very seriously and do your best to collectively make the right choices for our town. As your fellow volunteer, I would like to thank you for professionalism throughout.

Thank you Mike for entrusting me with this responsibility. I am proud having served on the SMUA board for as long as I have. I hope I didn't let you down.

Respectfully submitted,



Guy Pascarello

**Report of the Executive Director
October 2016 (November 3, 2016)**

- The installation a new bank of conduit for the secondary sludge pumps project and electrical is complete. Now working on updating the control panel due to age.
- Contractor has been onsite proceeding with piping, meter and fencing for the dual fuel converter. The unit is scheduled to be delivered the first week of November.
- Still working with the Authority's Environmental/Regulatory Engineering firm PS&S and the Office of Homeland Security & Preparedness regarding some of the security system upgrades into the SCADA system. They will be preparing bid specs for this work as the cost has exceeded the bidding threshold. Approval pending on action taken at the 11/07/2016 meeting.
- Continued contact with the Town regarding the possible connection of the USCG Auxiliary building to the SMUA sanitary on Meadowland Parkway. Nothing further to report.
- Sent the MOA to the Union and have been notified that the MOA was ratified by a vote of 8-6 in favor. This MOA is presented to the Board for ratification at the 11/07/2016 meeting.
- The parts for the replacement of the scum collection trough on the gravity sludge thickener are scheduled to arrive the first week of November. We will schedule this work as operations allow.
- Met with Bill Katchen to finalize the preparation of the 2017 Authority budget for introduction. This presentation will take place at the 11/07/2016 meeting.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S REPORT
OCTOBER 2016**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Bids were published and were accepted on April 29, 2016. Project was rebid due to excessive bid numbers. Rebid opening was June 1, 2016. The low responsible bidder was Envirocon from N.J. at \$119,000. Paper work from the Contractor was received and signed. The pre-construction meeting was held on September 27. The conversion equipment was ordered is more than a month for delivery. Other work will be done during the wait time of delivery. The Mechanical Sub Contractor will begin sometime the first week of October. The high pressure gas line and fencing has been installed.
- We looked into two designs to supply sanitary services to the Coast Guard Building. A gravity System and a pumping system. We have compiled the costs of to bid out either installation. The cost information comparison was submitted to the Town for review and input. The Mayor had requested a meeting on this project. Waiting on his availability.
- Spoke to the applicant's engineer about a proposed connection at 1 County Avenue. Reviewed application. Engineer received review letter and stated that the design was to change. Unsuccessful attempt to return calls to Applicants permit engineer. Waited on design plans from the applicant. Received plans and reviewed, issued comments back to the applicant's engineer. Revised plans have just been submitted, starting the review. The applicant is required to obtain an easement to install a force main and connect into an existing privately owned sewer before it leads into the SMUA system in Penhorn Drive. The engineer sent revised drawings showing a new location for the pump station, also sent the easement description and plan. New require a revised TWA application. Requested that the easement also reads that the private sewer will convey the adjacent properties sewage in perpetuity. Easement was received and is being reviewed for compliance.
- Contacted Tax Department to ascertain new tax maps for use by the Authority for facilities inventory. Meeting never occurred. Attended a few meetings at NJSEA on their GIS/Meri system. The tax department is waiting on a proposal from the Town to update the Tax Maps. We also met with the NJSEA to gather information on use of their system and/or data. The NJSEA is in the process of turning over the MERI System to Rutgers. Beckmeyer Engineer has submitted a proposal to the SMUA for re-creating the Sanitary Sewer Map with updated sewer serving areas.
- Started investigation to determine the capital cost for the replacement of the trickling filters plastic media. Estimated cost for delivery of Media > \$1,000,000 without installation or disposal of old media
- Prepared scope to replace roof on Pump Station #2/3 building and sent to three roofing contractors for quotes.

- 2 Secondary sludge pumps burnt out due to a shorted power feed. A rental pump was installed along with a temporary pump feed cable from the panel in the sludge building to the clarifier. Proposals to install new conduit and feed wiring between the panel and the clarifier were received. Conduit has been installed. Waiting on the electrician to install the new wiring.
- Prepared a scope to supply and install a scum collecting “beach” within the sludge thickener tank. The SMUA will empty and clean the tank with the contractor doing the remaining work. We will also be replacing a 6” eccentric ball valve at the bottom of the tank since it will be empty and out of service. Prepared a RFP and uploaded it to the SMUA web page. Held a pre-bid meeting with three contractors in attendance. Two contractors bid with Rapid pump and meter Services being the lowest at \$15,780.00. Second bidder was \$38,000.00. Awarded to Rapid. We received notification that the equipment has been shipped. Upon receiving a solid delivery date, the SMUA will coordinate with the Contractor on the tank emptying schedule and probable installation date.
- Met with representatives for the proposed Hudson County Technical School to be located on New County Road. Produced estimated flow letter for the Authority and Applicant. Prepared technical review. Requested further information on the proposed pump station. Received information and will now request a meeting with their design staff for further clarifications.

- Met with Chuck Cuyulis on the proposed SCADA project. Started preparing facility layouts and the conduit design runs. Sent Chuck Cuyulis preliminary plans for review and markup. Received mark up and commented plans. Started updating the plans.
- A “Change of Use” had been submitted for 4 Emerson Lane. The applicant is converting 8,000 sf of existing warehouse into a digital printing operation. The applicant has explained the new equipment will only produce 2,500 gpd of rinse water accomplished by an evaporation/condensation system that would be free of any ink. The only way ink could enter the system is by a malfunction. I requested further information on the new equipment with respect to the water usage and discharge. Applicant submitted some of the requested information. Requested further information and further clarification. Reviewing information for the installation of a 5 meter fabric ink printer. I have been in contact with the facility and with their engineer. I have also meet them onsite to review their installation. The SMUA has requested more information and a water sample test of a similar facility for pre-industrial treatment standards.
- PSEG has agreed to install a power monitoring device on our service connection before our transformer to record the power consistency from the utility. The device will be installed for approximately a month and then the data will be analyzed. The device was installed November 1, 2016 by PSEG.
- 100 Park Plaza Drive is a new 469 residential development consisting of sixty (#60) studio, one hundred ninety-seven (#197) one bedroom, one hundred ninety-three (#193) two bedroom and nineteen (#19) three bedroom residential units. An Engineer Review letter approving the application contingent on the submittal of further requested information was sent to the applicant

- Started preparing the new Sodium Hypochlorite/Sodium Bisulfite Bid Specifications. The Town has requested that the SMUA include the Recreation Department's need for Sodium Hypochlorite for the pool facility be included into the SMUA's yearly contract to achieve better overall prices. Meet with the Recreation department to gather information on the pool's Sodium Hypochlorite usage quantity, usage pattern, product storage capabilities and delivery access. The SMUA along with the Recreation Department would require a shared service agreement for the SMUA to add the Recreation Department's Sodium Hypochlorite requirements to the SMUA bid. It has been decided that this year the SMUA will bid this alone. Next year we will look into doing a Shared Service agreement with the Recreation Department.
- Reviewing a change of use at 215 County Avenue for the installation of a ink printer. I have been in contact with facility personnel. The SMUA has requested more information at this time.
- Started reviewing the design of a new blower at the post-aeration tank. The present blower is oversized and can be reduced in horse-power.

Beckmeyer Engineering, P.C.
Glenn M. Beckmeyer, P.E., P.P., CME
Authority Engineer
November 1, 2016

OPERATIONS REPORT – October 2016
Submitted November 7, 2016

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 2.5552 m.g.d. Maximum daily flow was 3.7968 M.G.; the total estimated flow for the month was 79.1772 m.g.d.
- 2) Repaired sludge plows located in the lower pit of the East Secondary Clarifier.
- 3) Installation of the new power supply for the Secondary Sludge pumps is complete .The second Sulzer Secondary Sludge pump was installed and is operational.
- 4) Routine maintenance and grounds keeping were performed.
- 5) The Serpentine tank was drained and cleaned.
- 6) Pump number two located in Pump Station number one was taken out for service. The pump experienced seal failure. Pumping Services Inc. is conducting the repair.
- 7) The Foam boom located at the Plant effluent was repaired.
- 8) New gas pipe was installed for the new Dual Fuel Generator.
- 9) New fence was installed around the new gas pipe for the Dual Fuel Generator.
- 10) The baffles located in the north and middle Post Aeration tanks were power washed.
- 11)The roof of the Sludge Building was repaired by Built Rite Roofing.
- 12) New bulbs were installed in the Plant Site Lighting by the Secondary Clarifiers.

- 13) All Unit Heaters throughout the Plant were activated.
- 14) P.S.E.&G. installed a new gas meter for the Dual Fuel Generator.
- 15) New chain and buckets were ordered for the North Grit collector.
- 16) New light bulbs were installed on the Secondary Clarifier Cat Walks.

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 1.008 m.g.d.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) Pump number two was repaired and is operational.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 74,691 g.p.d.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 3 Henry Street

- 1) The estimated average daily flow was 59,575 g.p.d.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service. Grounds keeping was performed.

PUMP STATION # 6 Castle Road

- 1) The estimated average flow was 12,665.8 g.p.d.
- 2) Routine Maintenance and grounds keeping were performed.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.

COLLECTION SYSTEM: Approximately 7,595 feet of sanitary lines were cleaned. The Authority assisted the D.P.W. in cleaning various catch basins.

Respectfully Submitted

Brian A. Beckmeyer Sr.
Superintendent

At 7:40 PM, a motion was made by G. Schoenrock, second by F. Vogel to close the public portion of the meeting and enter into Executive Session.

Resolution to Enter Into Executive Session

Be It Resolved by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is:

To discuss personnel matters.

The matters discussed in Executive Session will be disclosed to the public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected .

All in Favor 4-0-0.

Commissioner Pascarello had to leave the meeting at 8:05 PM but stated that he agreed with what was discussed in Executive Session.

At 8:10, a motion was made by F. Vogel; second by J. Cardenas to close Executive Session and reopen the public portion of the meeting. All in favor 3-0-0.

A motion was made by F. Vogel, second by J. Cardenas to approve salary incentives for management at a rate of either \$2,000.00 or 3%, whichever is higher; retroactive to January 1, 2016 and continuing until December 31, 2020.

Roll Call vote: J. Cardenas, Aye; G. Schoenrock, Aye; F. Vogel, Aye. Approved 3-0-0.

At 8:20, a motion was made to adjourn the meeting by J. Cardenas, second by F. Vogel,. All in favor 3-0-0.

Respectfully Submitted,

Brian Bigler
Executive Director