

FEBRUARY 04, 2020

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, February 04, 2020 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:00 PM by Vice- Chairman Jorge Cardenas.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Jorge Cardenas	Vice- Chairman
	George Schoenrock	Secretary
	Raymond Spellmeyer	Board Member
	Dominic Manderano	Board Member

Absent: Chairman Fred Vogel (Excused)

Also Present: Brian Bigler, Executive Director; Brian Beckmeyer, Superintendent; John Napolitano, Counsel; Glenn Beckmeyer, Engineer; Katherine Acevedo, QPA

At this time, Mr. Napolitano Authority Counsel postponed the swearing in of and Nomination of Officers for 2020 to our next monthly meeting dated 3/3/2020

A Motion was made by G. Schoenrock, second by R. Spellmeyer to approve the minutes of January 07, 2020 open meeting and executive session. All in Favor. 4-0-0.

The Consent agenda was approved by R. Spellmeyer, Seconded by J. Cardenas.

RESOLUTION 2020-02A
REGARDING OFFICIAL DEPOSITORIES

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority is required by law to designate those New Jersey institutions which will be depositories of its funds for the ensuing year.

NOW, THEREFORE, BE IT RESOLVED that the Authority designate US Bank and TD Bank of New Jersey as its official depositories, and Executive Director, Brian Bigler to act as agent for the Authority;

BE IT FURTHER RESOLVED, that the Authority designates the following signatories with respect to accounts of such depositories:

1: US Bank: Fred Vogel, Jorge Cardenas; George Schoenrock

2. TD Bank

Fred Vogel, Jorge Cardenas; George Schoenrock

RESOLUTION 2020-02B
REGARDING PROFESSIONAL ORGANIZATIONS

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority has previously participated in educational seminars and programs offered under the auspices of such professional organizations as the Association of Environmental Authorities; the New Jersey Water Environmental Association; the Water Environment Federation; the New Jersey Utility Authorities Joint Insurance Fund; etc.; and

WHEREAS, the taxpayers of Secaucus have benefited by the Authority’s participation in such professional programs by way of reduced insurance rates; enhanced safety programs resulting in reductions in lost time accidents; stricter regulatory compliance resulting in reduced permit fees; joint water quality studies reducing the Authority’s cost for the same to a small fraction of what they would otherwise would have been, etc.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is authorized to continue its participation in the Association of Environmental Authorities, the New Jersey Water Environmental Association, the Harbor Discharge Group; the New Jersey Utilities Authorities Joint Insurance Fund; and similar such professional organizations which reduce costs to Secaucus taxpayers by way of various shared services, educational programs and peer review.

BE IT FURTHER RESOLVED, that the Authority hereby authorizes and encourages the participation of its Commissioners, staff and employees in appropriate programs offered by such organizations.

RESOLUTION 2020-02C
REGARDING OFFICIAL NEWSPAPERS

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, N.J.S.A. 10:4-8 requires that the Authority designate a newspaper to receive public notices that has the greatest likelihood of informing the public within the Authority’s service area of meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Authority designates the Jersey Journal as its official newspaper to receive public notices and The Star Ledger as secondary.

RESOLUTION 2020-02D

REGARDING NJUA-JIF FUND COMMISSIONER

WHEREAS, the Secaucus Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (“The Fund”); and

WHEREAS, by virtue of the conditions of membership contained in the by-laws of The Fund, the Secaucus Municipal Utilities Authority must appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Municipal Utilities Authority as follows:

- 1) That Brian Bigler is hereby appointed as Fund Commissioner, for the period of February 4, 2020 through to the February 2021 reorganization meeting.

RESOLUTION 2020-02E
REGARDING NJUA-JIF SAFETY DELEGATE

WHEREAS, the Secaucus Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (“The Fund”); and

WHEREAS, by virtue of the conditions of membership contained in the by-laws of The Fund, the Secaucus Municipal Utilities Authority must appoint a Safety Delegate to work with the Fund’s Safety Services.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Municipal Utilities Authority as follows:

- 1) That Joseph Marchese is hereby appointed as the Authority’s Safety Delegate, for the period of February 4, 2020 through to the February 2021 reorganization meeting.
- 2) That Brian Bigler is hereby appointed as Alternate.

RESOLUTION 2020-02F
DESIGNATING BRIAN BIGLER AUTHORIZED REPRESENTATIVE OF THE
AUTHORITY

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority recognizes the need to designate an authorized representative of the Authority to approve and certify various documents which pertain to the execution of ordinary Authority business, such as the approval of permits and applications to the NJDEP, the transfer of Authority funds and the execution of contractors approved by the resolution of the Board, and the direction of work performed by the various firms doing business with the Authority.

NOW, THEREFORE BE IT RESOLVED that BRIAN BIGLER, Executive Director, is designated as the authorized representative of the Authority for the purposes herein stated.

RESOLUTION 2020-02G
REGARDING INDEMNIFICATION OF AUTHORITY MEMBERS AND EMPLOYEES

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Sewerage Authorities Laws, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the affairs of the Authority may, from time to time, result in litigation by or against the Authority; and

WHEREAS, parties opposing the Authority in litigation may file claims as part of the litigation against past, present or future members of the Authority and/or employees of the Authority having managerial responsibilities; and

WHEREAS, the potential for such claims may discourage qualified, civic-minded persons from serving as a member of the Authority or from accepting employment from the Authority in any capacity involving managerial responsibility; and

WHEREAS, it is in the best interest of the Authority to encourage qualified, civic-minded persons to accept or continue membership on the Authority and to accept employment from the Authority in capacities involving managerial responsibilities without fear of risk from claims regarding their good-faith performance of the duties of a member of the Authority or their good faith performance as such employees of the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Authority that the indemnification and defense of its past, present and future members and/or employees having managerial responsibilities shall be provided in accordance with the following terms and provisions:

The Authority shall defend and indemnify any past, present or future member of the Authority and/or past, present or future employees having managerial responsibilities (hereinafter jointly and severally referred to as the “Official”) for claims arising from an act or omission of such Official within the scope of the performance of such individual’s duties as an Authority member or employee. Except as may be hereinafter provided, the defense and indemnification shall be with respect to all civil actions and with respect to all regulatory and administrative proceedings regardless of the nature of the regulatory or administrative proceeding. The defense and indemnification shall not encompass any criminal actions brought by or on behalf of the State of New Jersey or the United States of America. An Official shall not be entitled to a defense or indemnification from the Authority unless:

(a) Promptly and in no event later than fifteen calendar days after the time the Official is served with the summons, complaint, process, notice or pleading, the Official delivers the original or an exact copy to the Authority and requests that the Authority provide the defense, unless counsel for the Authority has already accepted service on behalf of the Official.

(b) The Official cooperates in the preparation and presentation of the defense with the legal counsel approved or selected by the Authority to defend the case. In determining whether to approve counsel, the Authority shall consider such factors as may be relevant, including but not limited to the need for the use of counsel other than the Authority’s general or special counsel, the extent to which counsel may duplicate work of or need to obtain knowledge already possessed by other counsel, and the fees and rates of counsel.

(c) The Official agrees that the Authority and its counsel shall have the exclusive control over the handling of the action, including but not limited to decisions regarding tactics, strategy, settlement, appeal and the timing thereof. The Official may, however, appeal any adverse determination

against him or her with the prosecution of any such appeal and the costs and fees thereof to be borne at that time by such Official unless the Authority agrees at that time to provide for such appeal; provided, however, that the costs and fees of any such appeal if the appeal is successful will be finally borne by the Authority or the official as may be determined by the court at the conclusion of the action if the parties fail to agree among themselves with respect thereto.

The foregoing right of indemnification shall not be exclusive of any other rights to which any such Official may be entitled as a matter of law or which may be lawfully granted to such Official; and the right to indemnification hereby granted by this Authority shall be in addition to and not in restriction or limitation of any other privilege or power which this Authority may lawfully exercise with respect to the indemnification or reimbursement of an Authority member and/or employee; except that in no event shall an Authority member and/or employee receive compensation in excess of the full amount of a claim.

Defense of any Official in an action, suit or proceeding shall be furnished by this Authority through its counsel or such other counsel as approved by the Authority in advance of final determination of such action, suit or proceeding as authorized by the governing body of this Authority in a specific case and shall include the prosecution of appeals upon the terms and provisions set forth herein.

Outside the scope of coverage of this Indemnification provision is conduct resulting in the payment by the Authority of punitive damages or exemplary damages or damages arising from the commission of a criminal offense by such an individual, as well as when the act or omission which caused the damages was the result of actual fraud, actual malice, willful misconduct or an intention wrong of such individual, or in the event of a claim against such an individual by the Authority. In the event that the claim asserted against the Official is one which is for or may relate to any conduct which may fall outside the scope of coverage under this Indemnification provision, the defense of the Official shall be furnished only upon receipt of a written agreement by or on behalf of such Official, as approved by legal counsel to the Authority, to repay such amount in the event of an ultimate determination that the conduct of the Official was such as to fall outside the scope of coverage under this Indemnification provision. The Authority may, in its sole discretion, require the Official to furnish suitable security for the agreement of the Official to repay such amount. The initial decision as to whether the conduct in question may fall outside the scope of coverage of this Indemnification provision shall be made by the Authority in consultation with its legal counsel. The final decision as to whether the conduct in question falls within the scope of coverage of this Indemnification provision shall be made by judicial determination only after the final conclusion of all actions, proceedings and appeals and only if the Authority and the affected Official fail to agree with respect thereto.

In the event of a conflict of interest between the Authority and the Official to be defended which precludes the defense of the Official by the counsel representing the Authority as determined by the Authority in consultation with its counsel, the counsel representing the Authority shall not represent the Official and separate counsel approved by the Authority shall be retained for the Official.

RESOLUTION 2020-02H **REGARDING APPOINTMENT OF PACO OFFICER**

WHEREAS, the Commissioners of the Secaucus Municipal Utilities Authority wants to appoint a Public Agency Compliance Officer as required by the Department of Treasury, Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, that Laurie Purcell is hereby appointed the Public Agency Compliance Officer for the SMUA with regard to Affirmative Action matters to begin February 4, 2020 until the next reorganization meeting in February 2021.

BE IT FURTHER RESOLVED, that a copy of this resolution designating the appointee be sent to the Affirmative Action Office of the Department of Treasury.

RESOLUTION 2020-02I
Resolution Authorizing the Authority to Continue as a Member of the North Jersey
Wastewater Cooperative Pricing System

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority desires to become a member of the North Jersey Wastewater Cooperative Pricing System (“NJWCPS”), effective for the period of February 4, 2020 through to the February 2021 reorganization meeting and, each renewal, thereafter of the system, unless Authority elects to formally withdraw from the system.

NOW THEREFORE BE IT RESOLVED by the members of the board of the Secaucus Municipal Utilities Authority that the Executive Director is hereby authorized and empowered to take whatever action is necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

RESOLUTION 2020-02J
RESOLUTION AUTHORIZING A SANITARY SEWER CONNECTION
FOR A PROPOSED HOTEL
655 PLAZA DRIVE
BLOCK 227, LOT 7.29

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, Hartz Mountain Industries, 400 Plaza Drive, Secaucus, New Jersey 07006 has applied to the Authority to connect the property located at 655 Plaza Drive, Block 227, Lot 7.29 to the Authority’s sanitary sewer system.

WHEREAS, the Authority, through its engineer, Beckmeyer Engineering, has determined that there exists adequate conveyance capacity to transmit wastewater emanating from such location to the Authority’s wastewater treatment plant and that there exists adequate treatment capacity at the Authority’s wastewater treatment plant to treat such wastewater; and

NOW, THEREFORE, BE IT RESOLVED, that the application of Hartz Mountain Industries to connect to the Authority’s sanitary sewer system is hereby approved, subject to the following:

1. Payment of \$332,296.25 connection fee to the Authority {based on current flow criteria}; computed as follows: $(12,675\text{gpd}/300\text{gpd}/\text{ERU} \times 7,865.00)$. Connection fee = \$332,296.25.
2. The recommendations as set forth in the engineering review by Beckmeyer Engineering, which is attached hereto.
3. This approval is good for two (2) years from the date of issuance.

BE IT FURTHER RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

RESOLUTION 2020-02K
AUTHORIZING A SANITARY SEWER CONNECTION
FOR A PROPOSED RESIDENTIAL COMPLEX
1631 PATERSON PLANK ROAD
BLOCK 191, LOTS 15, 15.01, 15.02, &15.03

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, Pirhl Acquisitions, LLC, 5 Commerce Way, Suite 210E, Hamilton, New Jersey 07691 representing Secaucus Riverside Urban Renewal, LLC, has applied to the Authority to connect the property located at Block 191, Lots 15, 15.01, 15.02 & 15.03 Plaza Drive, to the Authority’s sanitary sewer system.

WHEREAS, the Authority, through its engineer, Beckmeyer Engineering, has determined that there exists adequate conveyance capacity to transmit wastewater emanating from such location to the Authority’s wastewater treatment plant and that there exists adequate treatment capacity at the Authority’s wastewater treatment plant to treat such wastewater; and

NOW, THEREFORE, BE IT RESOLVED, that the application Pirhl Acquisitions for Secaucus Riverside Urban Renewal, LLC to connect to the Authority’s sanitary sewer system is hereby approved, subject to the following:

1. Payment of \$574,145.00 connection fee to the Authority {based on current flow criteria}; computed as follows: $(21,900\text{gpd}/300\text{gpd}/\text{ERU} \times 7,865.00)$. Connection

fee = \$574,145.00.

2. The recommendations as set forth in the engineering review by Beckmeyer Engineering, which is attached hereto.
3. This approval is good for two (2) years from the date of issuance.

BE IT FURTHER RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Roll call vote: D. Manderano: Aye; R. Spellmeyer: Aye; G. Schoenrock: Aye; J. Cardenas: Aye; 4-0-0.

Voucher List was moved on a motion made by J. Cardenas, seconded by R. Spellmeyer. Roll call vote: D. Manderano: Aye; R. Spellmeyer: Aye; G. Schoenrock: Aye; J. Cardenas: Aye; 4-0-0.

New Business: None

Old Business: None

Legal: None

Report of the Executive Director January 2020 {submitted January 29, 2020}

- We continue to monitor the sewers in low lying areas for cleaning & inspection. There were several CCTV jobs performed. We have also performed cleaning of catch basins for the Town. While staff will perform any assistance, these tasks are cutting into our routine maintenance plan for the sanitary collection system.
- SCADA: Keystone continued working on SCADA system.
- Toscana Cheese: Due to impending legal matters, I have ceased to communicate with Mr. Papparazzo. Staff continues to monitor there have been no discharges noted. Authority Counsel in communication with Toscana counsel regarding the violations.
- The Towns' & SMUA Jif's are working on settlements with home owners regarding the storm of 9/25/18. Met with Town Attorney to discuss future fail-safes that might be implemented to prevent future flooding. Noted that the vast majority of homes in the affected area have sump pumps (many more than one) that are

illegally connected to the sanitary. A future meeting will be scheduled to discuss with Town & DPW.

- 2020 budget submitted to DCA and approved for adoption.
- Discussed upgrading PS#2 with the Authority Engineer. It is our consensus opinion that we wait until the work that Toscana has completed will reduce flow to this station. Installed a clean-out on the discharge line and began cleaning. It is apparent that an additional clean-out will be required due to the length of this pipe.
- Updated the sewer use rules and regulations. We met with the Town Attorney and they will adopt post meeting.
- Met with the Mayor, DPW, NJDOT to examine an issue regarding a sanitary line going through a storm culvert on Route 3 West Service Road. This sewer was installed in 1961 and the culvert was built around that sewer in 1963. A full report has been submitted that verifies that the culvert was built around the sanitary and NJDOT will be notified by the Town.
- Application for homes to be built at the old Schmitt's property on Paterson Plank Road application still under review. Resolution in the meeting package.
- Received an application for a proposed hotel at 655 Plaza Drive. This is currently under review. Resolution in meeting package.
- Rent the Runway has agreed to a settlement of \$350,000.00 to be paid over the course of 2020. Agreement has been executed.
- Assisted the Town with 101 Centre Ave. The building is going to be demolished, but there is an issue with possibly contaminated ground water entering the basement. We sampled & if no product is present, we'll allow discharge to the sanitary. They have a sump pump that is connected to the sanitary.

**OPERATIONS REPORT – January 2020
Submitted February 4, 2020**

KOELLE BOULEVARD FACILITY

- 1) The average daily flow for the month was 2.5487 MGD. Maximum daily flow was 3.9869 M.G.; the estimated total flow for the month was 80.324 MG.
- 2) Preventative maintenance was performed on unit heaters throughout the Plant. Four heaters need replacement, three in the Grit Building and one in the Sludge Building.
- 3) The Emergency Generator was tested on load.
- 4) Lights located in the Chlorine Pump room were repaired.
- 5) A shear pin was replaced in the settling zone of Primary Clarifier number three.
- 6) Conduit located in Pump Stations number two and three are being painted.
- 7) Routine maintenance and grounds keeping were performed.
- 8) The Serpentine tank was drained and cleaned.
- 9) A water feed hose was replaced for Odor Control Tower number one.

- 10) The fume hood located in the Laboratory was repaired.
- 11) Centrica Inc. was on site to troubleshoot the Dual Fuel Generator.
- 12) The Plant Flow Meter located at the Plant Effluent discontinued to record flow data, A new meter has been ordered.
- 13) Automatic Suppression System Inc. was on site and replaced three smoke alarm heads. Two in the Generator Building and one in the Forklift room.
- 14) Installed a new rain gauge at the Middle Secondary Clarifier.

PUMP STATION # 1 Village Place

- 1) The average daily flow was 1.017 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) Two Unit heaters were replaced.
- 5) The Emergency Generator was tested.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The average daily flow was 26,944 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.
- 3) The Emergency Generator was tested.

PUMP STATION # 3 Henry Street

- 1) The average daily flow was 51,729 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.
- 3) The Emergency Generator was tested.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The Emergency Generator was tested.
- 3) The rag basket was damaged during normal operations the basket was repaired and placed back in service.
- 4) The pump display on the Pump Panel has malfunctioned and will be replaced.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 6 Castle Road

- 1) The average flow was 51,729 gallons per day.
- 2) Routine Maintenance and grounds keeping were performed.

3) The Emergency Generator was teste

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.
- 2) The new rag basket was damaged during normal operations. The old basket was placed back in service.

COLLECTION SYSTEM: The Authority jetted and cleaned approximately 7,157 feet of sanitary sewer, also assisted the Secaucus Department of Public Works in cleaning numerous catch basins.

Respectfully Submitted,

Brian A. Beckmeyer Sr.
Superintendent

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY
ENGINEERS REPORT JANUARY 2020**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- The Sanitary Sewer Maps are being updated when new or revised information is received by this office.
- SCADA. (abridged) The project has been awarded to Keystone Engineering Group. Keystone is completing their panel fabrication and performing their shop testing. They will be ready to install in mid- September. Installation has started at the Koelle Blvd. facility. Installation has continued at the Koelle Blvd Facility. Installation of the panels has started at the remote pump stations.
- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station. This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. A response has not yet been received by the engineer. Another request has been sent. A fourth request has been sent. A request to the Owner will also be emailed. The Engineer responded that he will speak to owner.

The engineer submitted a revised report. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. Additional questions on the housing unit quantities are being confirmed. It now appears the NJSEA has received a zoning application for a 24 story residential structure.

- Received and started a review raw pump station flow meter data for a report for the Turnpike Pump Station. (abridged) This report is supposed to analyze the existing flows of the pump station and the amount of capacity with regards existing pumps and the areas where the flow has increased drastically. The SMUA has partially video'd the force main. The video shows material build-up on the pipe walls and deformation of the pipe. The SMUA has requested a proposal from Persistent to install a 2-way cleanout on the force main to access the force main in two- directions for improved videos and maintenance. A test pit is schedule for January 2, 2020 to find exact location of force main with comparison to PSEG and Suez buried utilities. A cleanout was installed on the force main. Heavy built-up Milk Coatings narrowed the force main to about half the original diameter.
- Started roof inspection for the futures replacement of Pump Station #2&3 building at the Koelle Blvd. Facility. Produced a Scope of Work for the roof replacement of PS 2& 3. In the process of determining the Scope of Work for the Administration Building submitted scope of work to SMUA for proposals. Scope of work has been submitted and costs are being obtained. Requested a proposal from another roofing contractor, if proposal exceeds the allowable amount the project will need to be public bid. The Administration Building proposal was accepted and a PO was issued. The administration building roof work was completed. A proposal was also received from Kenny Roofing for P.S. #2 & 3 in the amount of \$39,800. The roofing Contractor has issues with the paper need to indorse. The roof has been installed and is completed. The roofing contractor has been notified that ponding and a small leak is present in the new roof. Waiting for the contractor to return and repair.
- Exchange Place Pump Station reviewing drainage issues and shooting elevations for the design for the Proposed Stormwater Inlet. Received elevations and laying out proposed drainage structures. A preliminary design was completed for SMUA comments, will finish construction plan. Requested a pre-construction meeting with Persistent to review options. Persistent submitted shop drawings on the trench drain system for review. This project has been completed. Will inspect during next rain event for operation. Future re-paving of the pump station area should include re-grading in some areas to direct the storm runoff better to the new trenches as well as a built-up curb along the fence line to decrease storm runoff from the sidewalk areas into the pump station area.
- Reviewed a submittal form the Town welder on replacing 2 walk ways which span the wet wells within PS#2 at the Koelle Blvd Facility. Also, redesigned the steel of the walkways and acquired a proposal from a contractor for the work. L&L Mechanical submitted a proposal in the amount of \$28,620.00. The SMUA will be utilizing town welder Gary Voss to construct the walkways and installation. Fabrication of the walkways is nearly completed.

- Started reviewing the equipment required to rehabilitate Primary Clarifiers (PC)#1 & 2. PC#'s 3,4 & 5 were previously upgraded with Viking Chain Equipment 2013 and 2015. Started preparing specifications and bid documents, project put on hold. Localized equipment replacement will be tried first.
- Finished report on the storm sewer conflict on the two service roads on NJSH Rt #3.
- Zoning Certificate Notices for required SMUA sewer connection application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			
655 Plaza Drive	#18-332	4/29/19	5/7/19	Yes	Yes 12/30/19	1/22/20
1631 Paterson Plank		N/A	N/A			Revision #3 1/22/20
1 County Rd	#19-202	N/A	N/A	No	No	
275 Hartz Way		N/A	N/A	No	No	

Beckmeyer Engineering, P.C.
 Glenn M. Beckmeyer, P.E.,P.P.,CME,CFM
 Authority Engineer
 January 28, 2020

A motion was made at 6:14 pm by G. Schoenrock, seconded by J. Cardenas to close the public portion of the meeting and enter into Executive Session. All in favor. 4-0-0.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereinafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is
 1) Personnel and Legal

The matters discussed in Executive session will be disclosed to the Public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority

feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 6:30 PM by G. Schoenrock, seconded by J. Cardenas to close the executive session and re-open the public portion of the meeting. All in favor: 4-0-0.

Resolution 2020-02L was approved by J. Cardenas, Seconded by R. Spellmeyer.

RESOLUTION 2020-02L
Resolution Authorizing One-time Salary Adjustments

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority is desirous of maintaining dependable and experienced employees; and

WHEREAS, an equitable pay structure with competitive salaries is essential in retaining a skilled, motivated workforce, thereby increasing the level of service provided by the Authority; and

WHEREAS, the Authority has determined that the compensation for several of its employees is below the market rate for employees in equivalent positions throughout the State of New Jersey; and

WHEREAS, the Authority seeks to provide a one-time salary adjustment to the affected employees to bring their compensation in line with market rates.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Municipal Utilities Authority that the following employees will receive a one-time salary adjustment, effective **February 1st, 2020** as follows:

Katherine Acevedo	\$2,500.00
Brian Beckmeyer	\$6,000.00
Brian Bigler	\$6,000.00
Steven Bronowich	\$6,000.00
Niels Nielsen	\$6,000.00
Laurie Purcell	\$2,500.00
Joseph Schoendorf	\$2,500.00
Anthony Smentkowski	\$2,500.00

Roll call vote: D. Manderano: Aye; R. Spellmeyer: Aye; G. Schoenrock: Aye; J. Cardenas: Aye;
4-0-0.

A motion was made to adjourn the meeting at 6:31 by G. Schoenrock; seconded by J. Cardenas.
All in Favor: 4-0-0.