

**August 06, 2024**

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, August 06, 2024 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:00 PM by Chairman Domenic Manderano.

Pledge of Allegiance/Salute to the Flag  
The Open Public Meetings Act was read.

Roll Call:	Domenic Manderano	Vice Chairman
	Maurice Andreula	Treasurer
	Brian Beckmeyer	Secretary

Excused Raymond Spellmeyer, Chairman & Tim Stamm, Asst. Secretary

Also Present: Brian Bigler, Executive Director; John Napolitano, Counsel; Glenn Beckmeyer, Beckmeyer Engineering; Katherine Acevedo, QPA.

A motion was made by M. Andreula; second by D. Manderano, to approve the minutes of the June 4th meeting of the Authority. Minutes approved as presented. All In Favor 3-0-0.

Consent Agenda was moved on a motion by B. Beckmeyer, second by M. Andreula and is as follows:

**RESOLUTION 2024-08-6-A**  
SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
Hudson County, New Jersey

**Resolution Appointing Public Agency Compliance Officer (P.A.C.O.)**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, public agencies that award contacts to vendors and construction contractors are required to comply with the laws and regulations of New Jersey, under N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq., in order to ensure equal employment opportunity in public contracting; and

**WHEREAS**, N.J.A.C. 17:27-3.2 mandates that the governing body of a municipal corporation shall, by resolution, designate a Public Agency Compliance Officer (P.A.C.O.) with regards to the Affirmative Action Laws and EEO Monitoring Program.

**WHEREAS**, The P.A.C.O. shall serve as a liaison between the Authority and Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program and be responsible for administering contracting procedures pertaining to equal employment opportunity.

**WHEREAS**, the addition of and responsibility for these duties deserves compensation, said compensation shall be set at a \$1,000.00 salary adjustment effective August 01, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by Members of the Secaucus Municipal Utilities Authority that Katherine Acevedo is named the designated Public Agency Compliance Officer through and until the next reorganization meeting in February 2025; and

**BE IT FURTHER RESOLVED** that the Executive Director is given the authority to sign the official form for the Designation of Public Agency Compliance Officer and take any other actions necessary and ancillary to the Designation; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall hereby be forward to the Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program, PO Box 236, Trenton, New Jersey 08625; and

**RESOLUTION 2024-08-6-B**  
**SECAUCUS MUNICIPAL UTILITIES AUTHORITY**  
Hudson County, New Jersey

**AUTHORIZING THE LABORATORY TECHNICIAN/ OPERATOR**

**WHEREAS**, the Secaucus Municipal Utilities Authority (the “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq., and possesses the powers set forth therein; and

**WHEREAS**, the Authority has a need to fill an existing position for Laboratory Technician/Operator; and

**WHEREAS**, the Laboratory Technician/Operator is responsible for assisting the Laboratory Manager and for providing coverage while the Laboratory Manager and is away; and

**WHEREAS**, the Laboratory Technician/Operator position is part-time for a minimum of 2 days per week (16 hours) and up to a maximum of 5 days per week (40 hours), as needed; and

**WHEREAS**, the Laboratory Technician/Operator shall be compensated with a one-time \$2,000 increase in base salary and a \$70 per week stipend, regardless of number of hours worked; and

**WHEREAS**, Joseph Prestimonico has experience in the field and has submitted a resume to the Authority for consideration; and

**WHEREAS**, Joseph Prestimonico has demonstrated experience and qualifications for the position available; and

**WHEREAS**, the Authority wishes to hire Joseph Prestimonico for the position of Laboratory Technician/Operator; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the Laboratory Technician/Operator position as set forth in the Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the members of the Secaucus Municipal Utilities Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby hires and appoints Joseph Prestimonico to the position of Laboratory Technician/Operator, effective July 29, 2024, and to be afforded compensation in the amount of a one-time \$2,000 increase in base salary and a \$70 per week stipend. Joseph Prestimonico's employment is contingent upon NJDEP approval, if applicable.
3. The Authority's Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
4. A copy of this Resolution shall be sent to:
  - a) Brian Bigler, Executive Director
  - b) John A. Napolitano, Esq., Authority Counsel
  - c) Joseph Prestimonico

**RESOLUTION 2024-08-6-C**  
SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
Hudson County, New Jersey

**Authorizing Hiring of Wastewater Treatment Plant Operator**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and county Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, due to the shortage of manpower, the Authority has a need to hire new employees for the position of Wastewater Treatment Plant Operator; and

**WHEREAS**, pursuant to its Agreement with Local 11 of the International Brotherhood of Teamsters, said position was duly posted; and

**NOW, THEREFORE BE IT RESOLVED**, that Dylan L. Langrehr has met the minimum requirements for the position and is hereby offered the position of Wastewater Treatment Plant Operator, commencing probationary status on 5/28/24 (as per CBA) \$ 39,392.82 per year (2024 guide)

**RESOLUTION 2024-08-06-D**  
SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
Hudson County, New Jersey

**AUTHORIZING SETTLEMENT AGREEMENT WITH NJDEP, RATIFYING ACTIONS  
TAKEN IN FURTHERANCE OF SETTLEMENT AGREEMENT, AND DIRECTING  
PAYMENT OF PENALTY**

**WHEREAS**, the Secaucus Municipal Utilities Authority (the “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq., and possesses the powers set forth therein; and

**WHEREAS**, the Authority received a violation and administrative penalty from the New Jersey Department of Environmental Protection (“NJDEP”) regarding stack testing of a bi-fuel emergency generator (the “Generator”) at the Koelle Boulevard Wastewater Treatment Facility (the “Facility”); and

**WHEREAS**, the Authority and NJDEP held a settlement conference on July 1, 2024 and agreed to settle the matter; and

**WHEREAS**, the Authority previously documented with NJDEP its inability to perform the compliance stack test on the Generator at the Facility because the Generator was never able to achieve initial startup while safely operating at 90% or more of its worst-case/maximum permitted capacity, which is required to perform compliance stack testing; and

**WHEREAS**, nevertheless, the Authority agreed to modify the Generator at the Facility to only burn diesel fuel and to pay a reduced penalty of \$1,000.00; and

**WHEREAS**, the Authority desires to accept the Settlement Agreement with NJDEP, pay the reduced penalty and ratify the actions of the Authority Executive Director in executing the Settlement Agreement; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the Settlement Agreement, as set forth in the Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the members of the Secaucus Municipal Utilities Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes the settlement with the NJDEP and directs payment of the penalty, as set forth in the terms of the Settlement Agreement.
3. The Authority hereby ratifies the Executive Director's actions with respect to execution of the Settlement Agreement. The Authority's Executive Director, Authority Attorney, and any other authorized officer or employee of the Authority be and they are hereby authorized to execute any and all additional documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
4. A copy of this Resolution shall be sent to:
  - a) Brian Bigler, Executive Director
  - b) John A. Napolitano, Esq., Authority Attorney

The resolutions were approved as presented by roll call vote. M. Andreula: Aye; B. Beckmeyer: Aye; D. Manderano: Aye. Motion carries 3-0-0

A motion was made by D. Manderano; second by M. Andreula, to move forward with participation in OMNIA Cooperative Purchasing Agreement. All In Favor 3-0-0.

The Voucher List was moved on a motion by B. Beckmeyer, seconded by D. Manderano. The total amount of this voucher list is \$182,469.72. Voucher List was approved by roll call vote: M. Andreula: Aye; B. Beckmeyer: Abstained on line 6 & 7 Aye; D. Manderano: Aye; Voucher List approved 3-0-0.

The following reports were accepted as presented:

**Report of the Executive Director  
August 6, 2024 {submitted August 1, 2024}**

- We continue to monitor the sewers in low lying areas for cleaning & inspection.
- Continued meeting with Authority Regulatory Engineers to address permit issues that may be imposed in the permit renewal.
- Settled an agreement with NJDEP regarding the emergency generator at Koelle Blvd.
- No further action with the Town regarding HMI collection system.
- Contacted PSEG to facilitate a repair that they damaged a sewer line on Pandolfi & Golden.

**CONNECTIONS:**

**ALL ITEMS REMAIN OPEN.**

- No further action. Authority Counsel has been in contact with the attorney for 246-248 County Ave. The property owner upgraded the existing site to include a restaurant and does not agree with the connection fee assessed. No further action to report. I have heard that the owner is selling this property (no confirmation).
- 845 First Street. ½ of connection received (and was returned for insufficient funds). A second check (Cashiers) was received and cleared.
- Dallas BBQ, 475 Harmon Meadow. Received application, waiting on the ½ payment \$40,408.20. This is due to a proposed increase in seating.
- 1110-1114 Farm Road. Construction of new town homes. ½ payment received in the amount of \$17,606.00.

- Had a meeting with representatives of the Garden State Adult Day Care Center. They will provide additional information for this proposed 140-seat facility, located at 20 Meadowlands Parkway (75 Wood Ave.).

## **OPERATIONS REPORT –July 2024**

**Submitted July 24, 2024**

### **KOELLE BOULEVARD FACILITY**

- 1) The estimated average daily flow for the month was 2.54829563 MGD. The estimated total flow for the month was 61.151 MG.
- 2) Routine maintenance and ground keeping were performed.
- 3) Maintenance performed on pumps in PS#1.
- 4) New light was put in.
- 5) The gas line was disconnected from the generator.

### **PUMP STATION # 1 Village Place**

- 1) The estimated average daily flow was 1.0382609 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and ground keeping were performed.
- 4) New light was put in.

### **PUMP STATION # 2 Paterson Plank Road and Turnpike Exit**

- 1) The estimated average daily flow was 92715.91304 gallons per day.
- 2) Routine maintenance and ground keeping were performed.

### **PUMP STATION # 3 Henry Street**

- 1) The estimated average daily flow was 64956.52174 gallons per day.
- 2) Routine maintenance and ground keeping were performed.

- 3) Took pump out for service.

**PUMP STATION # 4 New County Road and Seaview Drive**

- 1) Routine maintenance was performed.
- 2) The station checked daily.

**PUMP STATION: Wilroy – Secaucus Road**

- 1) This station is not in service.

**PUMP STATION # 5 Castle Road**

- 1) Routine Maintenance and grounds keeping were performed.
- 2) Average daily flow: 0 pd

**PUMP STATION #7 - Exchange Junction**

- 1) Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

Respectfully submitted.

Joe Marchese, Plant Manager

**Persistent Construction**

**COLLECTION SYSTEM:**

- 1) Feet jetted: 2044 feet jetted.
- 2) Did work for DPW on storm drains man hours

**CCTV:**

Camera feet 0



Respectfully Submitted,

Anthony Smentkowski, Maintenance Foreman, CCTV Operator.

## **SECAUCUS MUNICIPAL UTILITIES AUTHORITY ENGINEERS REPORT FOR THE MONTH OF JULY 2024**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station (abridged). This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. (Abridged). Contact Engineer concerning new flow and impeller sizing. Requesting additional information from pump supplier on existing pumps and possible replacement pumps. Sent requested information to developer's engineer. Will request information again.
  
- I will be meeting with the Facility manager for 600 Meadowlands Parkway (Harmony) on Friday 1/2/2021 to review the Suez water meters and to follow a domestic water supply line that does not follow the new water meter installed by the facility's management. The SMUA also requested additional Suez water bills for the facility as well as another visit to an adjoining unit to check the water supply piping. Continuing to email Facility Manager for information from their plumber and requested further water bills and meter readings. Resent last request to facility manager. It has been published that Harmony will be permitted to sell for recreation purposes, the SMUA will be revisiting the generated sanitary flow under this allowance. Sent emails to management company for water records for past year. Received water bills and analyzing. Requested and received facility map with water meter locations. Requested additional meter readings. Received and analyzed additional meter readings. Received new floor diagram with meter locations. Requested updated water reading record on January 31, 2024. Received and reviewing new water records. Requested updated water bills. Requested a facility site visit to view meters and utility room. Revisited the site and observed some item that need to be reviewed.
  
- Analyzing manholes along the western side of Meadowlands Parkway, presently owned by Hartz Mountain, to decide which sections of sanitary mains to be cleaned and televised. The pipes that were analyzed on Meadowlands Parkway showed solids and raised flow levels. Continuing to observe additional pipes. Creating a report to be submitted to the town of Secaucus for action with Hartz Mountain. Submitted report to SMUA and Mr. Gary Jeffas, Town Administrator.

- Toscana-Continued dialogue with the engineer from the Illinois Company, which has purchased Toscana, to correct their pH and Flow issues. Analyzing projected Flows to the Turnpike Pump Station to calculate a flow from Toscana that is acceptable to the SMUA. Additional violations were sent to Toscana. Flow and pH monitoring still being observed. In contact with the engineer from Toscana and continuing discussions on option for discharge. Received information on Sanitary Flows. Discussions with the new owner on the vastly increased Sanitary Flow Volume occurring since early 2023. Received updated plans for pre-treatment unit. However, projected sanitary flows appear to exceed the Turnpike Pump Station's total capacity.
- Reviewed proposal for new spiral staircase in the Grit Chamber. The existing staircase has experienced rusting and member failure. This has become a safety issue with the staircase not being useable. Toral Welding was awarded the contract. Reviewed shop drawings of staircase.
- Received new computer board for the solar panel. Waiting on consultant to install.

Zoning Certificate Notices for required SMUA Sewer Connection Application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 <sup>st</sup>	2 <sup>nd</sup>			
Brianna Lane- Bl 5.02, Lot 3.04 Building G, XChange	-	N/A	N/A			Under Review
100 Metro Way- Rent the Runway	-	N/A	N/A			Under review
700 Secaucus Road	File #22-407	11.17.22		No	No	Under Review
25 Meadowlands Parkway-	-	N/A	N/A	Yes	Yes	Under Review
600 Meadowland Parkway (1125 Castle Road) Suite 22D	File # 21-479	N/A	N/A	No	No	Under Review
55 Hartz Lane	File # 15-498	N/A	N/A	Yes	Yes	Under Review
325 County Ave	-	N/A	N/A	Yes	Yes	Under Review
1 Mikasa Drive	File # 22-290	N/A	N/A	Yes		Under Review
10 Meadowland Parkway	File # 23-281	N/A	N/A	Yes	N/A	2/13/24
1110 Farm Road	File # 23-135	N/A	N/A	Yes	N/A	2/13/24
845 First Street		N/A	N/A	Yes	Yes	2/13/24
831 First Street	File #23-168	N/A	N/A	Yes	No	2/13/24
485 Harmon Meadow Blvd.	File #23-455	N/A	N/A	Yes	N/A	3/18/24
1249 Paterson Plank Road	N/A	N/A	N/A	N/A	N/A	3/18/24
700 Plaza Drive, Suite 115	File # 24-051	N/A	N/A	Yes	No	5/21/24

20 Meadowlands Parkway	File # 23-490	N/A	N/A	Yes	No	7/15/24
80 Seaview Drive	File # 24-128	N/A	N/A	Yes	Yes	6/21/24
11 Harmon Cove Towers	File # 24-148	N/A	N/A	Yes	No	7/19/24
211 County Avenue	N/A	N/A	N/A	N/A	N/A	Under Review

**Beckmeyer Engineering, P.C.**

**Glenn M. Beckmeyer, P.E., P.P., CME, CFM, CPWM**

**Authority Engineer July 31, 2024**

Legal: No Report

Public Comments: None

A motion was made at 6:10 pm by B. Beckmeyer, second by D. Manderano to adjourn the meeting.  
All in Favor 3-0-0.