

December 03, 2024

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, December 03, 2024 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:00 PM by Vice Chairman Domenic Manderano.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call:	Domenic Manderano	Vice Chairman
	Maurice Andreula	Treasurer
	Brian Beckmeyer	Secretary
	Tim Stamm	Asst. Secretary

Excused: Raymond Spellmeyer- Chairman

Also Present: Brian Bigler, Executive Director; John Napolitano, Counsel; Glenn Beckmeyer, Beckmeyer Engineering; Katherine Acevedo, QPA.

A motion was made by M. Andreula; second by T. Stamm, to approve the minutes of the November 12th meeting of the Authority. Minutes approved as presented. All In Favor 4-0-0.

Resolutions were moved on a motion by B. Beckmeyer, second by M. Andreula and is as follows:

RESOLUTION 2024-12-03-A
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

RESOLUTION AFFORDING NON-UNION EMPLOYEES OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY INCREASES IN SALARY.

WHEREAS, the Secaucus Municipal Utilities Authority seeks to afford its non-union employees monetary increases and certain benefit changes.

NOW THEREFORE BE IT RESOLVED, by the Members of the Secaucus Municipal Utilities Authority, County of Hudson, state of New Jersey that the following monetary increases and benefit changes should be afforded to its non-union employees as follows:

Katherine Acevedo \$3,000.00 or 3% increase whichever is greater, effective January 1, 2025.

All other non-union employees shall be afforded the following salary increase effective January 1, 2025; \$2,000 or 3% increase in base salary, whichever is greater.

RESOLUTION 2024-12-03-B
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

2025 ADOPTED BUDGET RESOLUTION

Secaucus Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Secaucus Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Secaucus Municipal Utilities Authority at its open public meeting of December 3, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$5,348,833.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,098,833.00, and Total Unrestricted Net Position utilized of \$750,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$750,000.00 and Total Unrestricted Net Position Utilized of \$750,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Secaucus Municipal Utilities Authority at an open public meeting held on December 3, 2024 that the Annual Budget and Capital Budget/Program of the Secaucus Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 (Secretary's Signature)

12/3/24

 (Date)

Governing Body Recorded Vote				
Member	Aye	Nay	Abstain	Absent
Raymond Spellmeyer				X
Dominic Manderano	X			
Timothy Stamm	X			
Brian Beckmeyer	X			
Maurice Andruela	X			

RESOLUTION 2024-12-03-C
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Authorizing Payment of Vacation Time

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter the “Authority”) is a public body, duly formed under the Municipal and County Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, due to work related demands and conditions, Katherine Acevedo, for the benefit of the Authority, did not use her vacation entitlements; and

WHEREAS, the Authority has agreed to allow Ms. Acevedo to be compensated for unused vacation time; and

NOW, THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY as follows:

1. Katherine Acevedo shall be compensated for 160 hours of unused vacation time.
3. This action shall not change the Authority policy on vacation and shall not have any precedential effect.
4. This resolution ratifies and memorializes the action approved at the December 3rd, 2024 Authority meeting.

Date: December 03, 2024

The resolutions were approved as presented by roll call vote. M. Andreula: Aye; B. Beckmeyer: Aye; T. Stamm: Aye; D. Manderano: Aye. Motion carries 4-0-0

The Voucher List was moved on a motion by B. Beckmeyer, seconded by T. Stamm The total amount of this voucher list is \$177,189.67. Voucher List was approved by roll call vote: M. Andreula: Aye; B. Beckmeyer: Abstained on line 3 Aye; T. Stamm: Aye; D. Manderano: Aye. Voucher List approved 4-0-0.

The following reports were accepted as presented:

**Report of the Executive Director
December 3, 2024 {submitted November 26, 2024}**

- We continue to monitor the sewers in low lying areas for cleaning & inspection.
- Continued meeting with Authority Regulatory Engineers to address permit issues that may be imposed in the permit renewal.
- No further action with the Town regarding HMI collection system.
- Still awaiting determination form NJJSPS regarding confined space rescue team.
- Met with the Town and representatives from Toscana regarding feasibility of Toscana remaining in Secaucus. Discussed several options/alternatives. Received payment for pumps and manpower regarding PS#2.

CONNECTIONS:

ALL ITEMS REMAIN OPEN.

- Payment received for 246-248 County Ave.
- 845 First Street. ½ of connection received (and was returned for insufficient funds). A second check (Cashiers) was received and cleared.
- Dallas BBQ, 475 Harmon Meadow. Received application, waiting on the ½ payment \$40,408.20. This is due to a proposed increase in seating.
- 1110-1114 Farm Road. Construction of new town homes. ½ payment received in the amount of \$17,606.00.
- Garden State Adult Day Care Center have paid the 1st half of the connection fee \$32,500.00. This releases the construction department to issue permits. A CO will not be issued until the 2nd half payment is received.
- Received application for 2 duplexes located on Weigands Lane, east of Moeller. The developer called because the sewer at the foot of Moeller was full of water. It

was determined by staff that this is a clean-out for PS#3 and not a sewer main. Met with the developer to discuss options. They will have to excavate up to Moeller.

- Received Zoning Certifications for four projects, but have yet to receive applications.

OPERATIONS REPORT –November 2024

Submitted November 26, 2024

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 2.2690 MGD
- 2) The estimated total flow for the month was 55.8854 MG.
- 3) Routine maintenance and ground keeping were performed.
- 4) Maintenance performed on pumps in PS#1.
- 5) Put in a rebuilt recirculation pump in pump station 2 and 3.
- 6) Purchased a new TV for the scada system.

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 0.0.96170 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and ground keeping were performed.
- 4) The station checked daily.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 79779 gallons per day.
- 2) Routine maintenance and ground keeping were performed.
- 3) The station checked daily.

PUMP STATION # 3 Henry Street

- 1) The estimated average daily flow was 59704.gallons per day.
- 2) Routine maintenance and ground keeping were performed.
- 3) The station checked daily.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The station checked daily.

PUMP STATION: Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 5 Castle Road

- 1) Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

PUMP STATION #7 - Exchange Junction

- 1) _Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

Respectfully submitted.

Joe Marchese, Plant Manager

COLLECTION SYSTEM:

- 1) Feet jettted: 5304 feet jettted.

CCTV:

Camera feet 24 feet

Respectfully Submitted,

Anthony Smentkowski, Maintenance Foreman, CCTV Operator.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY
ENGINEERS REPORT FOR THE MONTH OF NOVEMBER 2024**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station (abridged). This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. (Abridged). Contact Engineer concerning new flow and impeller sizing. Requesting additional information from pump supplier on existing pumps and possible replacement pumps. Sent requested information to developer's engineer. Will request information again.

- Castle Road Pump Station: Additional water consumption information from facilities on Castle Road is being sought. Visit to two addresses to check sewer discharge. Planning to bypass pump station with gas sewage pump to drain down system and video line. Attempted bypass by pumping drain down with facility equipment, but did not achieve desired goal. Will reformulate with facility personal. Cleaned and inspected two of the three air release valves on the force main. Checking on a Veolia issue in the parking lot of the old "Harmany" location.

- Analyzing manholes along the western side of Meadowlands Parkway, presently owned by Hartz Mountain, to decide which sections of sanitary mains to be cleaned and televised. The pipes that were analyzed on Meadowlands Parkway showed solids and raised flow levels. Continuing to observe additional pipes. Creating a report to be submitted to the town of Secaucus for action with Hartz Mountain. Submitted report to SMUA and Mr. Gary Jeffas, Town Administrator. Additional information has been requested by town attorney and town administration. To be removed from next month's report.

- Toscana-Continued dialogue with the engineer from the Illinois Company, which has purchased Toscana, to correct their pH and Flow issues. Analyzing projected Flows to the Turnpike Pump Station to calculate a flow from Toscana that is acceptable to the SMUA. Additional violations were sent to Toscana. Flow and pH monitoring still being observed. In contact with the engineer from Toscana and continuing discussions on option for discharge. Received information on Sanitary Flows. Discussions with the new owner on the vastly increased Sanitary Flow Volume occurring since early 2023. Received updated plans for pre-treatment unit. However, projected sanitary flows appear to exceed the Turnpike Pump Station's total capacity. Continuing dialogue with Toscana's design team.

- Reviewed proposal for new spiral staircase in the Grit Chamber. The existing staircase has experienced rusting and member failure. This has become a safety issue with the staircase not being useable. Toral Welding was awarded the contract. Reviewed shop drawings of staircase. Our office has approved drawings submitted by Toral. Awaiting schedule and delivery information. Stairs were sent to be galvanized. Waiting on delivery schedule and installation.
- Checking with PSE&G as to why 1100 Koelle Blvd. is experiencing power spikes. (Power Surges). Reviewing the type of transformer present and type of volt protector within the pump panels present.

Zoning Certificate Notices for required SMUA Sewer Connection Application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			
20 Meadowlands Parkway	File # 23-490	N/A	N/A	Yes	No	7/15/24-8/20/24
11 Harmon Cove Towers	File # 24-148	N/A	N/A	Yes	No	7/19/24
211 County Avenue	File # 24-038	N/A	N/A	Yes	Yes	10/25/24
300-400 Park Plaza Drive	File #22-462	N/A	N/A	Yes	Yes	8/20/24
700 Plaza Drive, Suite 105	File # 24-188	N/A	N/A	No	Yes	8/20/24
Harmon Cove Towers, Unit 97	File # 22-248	N/A	N/A	No	N/A	8/20/24
1 Mikasa Drive	File # 22-290	N/A	N/A	No	N/A	10/3/24
901 Penhorn Avenue	File # 24-294	N/A	N/A	Yes	Yes	9/19/24
1 County Road	File # 24-303	N/A	N/A	Yes	Yes	10/3/24
200 Mill Creek Drive	File # 24-272	N/A	N/A	No	N/A	10/25/24
80 Seaview Drive	File # 24-378	N/A	N/A	Yes	Yes	11/18/24
210 Meadowlands Parkway	File # 24-341	N/A	N/A	No	N/A	Under Review

**** Applications older than six (6) months will be removed.**

Beckmeyer Engineering, P.C.

Glenn M. Beckmeyer, P.E., P.P., CME, CFM, CPWM

Authority Engineer November 26, 2024

Legal: No Report

Public Comments: No Comments

A motion was made at 6:06 by D. Manderano, second by B. Beckmeyer to close the open meeting and enter into Executive Session. All in Favor 4-0-0. The following resolution was read:

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereafter enter Executive Session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is:

- 1) To discuss personnel matters

The matters discussed in Executive Session will be disclosed to the public at such time as action is taken by the Authority or if possible, prior to action be taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 6:08 pm by D. Manderano, second by B. Beckmeyer to close the executive session and reopen the public portion of the meeting. All in Favor 4-0-0.

A motion was made at 6:09 pm by B. Beckmeyer, second by M. Andreula to adjourn the meeting. All in Favor 4-0-0.