

January 06, 2026

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, January 06, 2026 at 6:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 6:00 PM by Vice-Chairman Dominic Manderano.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call: Dominic Manderano Vice Chairman
 Maurice Andreula Treasurer
 Brian Beckmeyer Secretary

Excused: Tim Stamm-Asst. Secretary; James Clancy-Board Member

Also Present: Brian Bigler, Executive Director; John Napolitano, Counsel; Glenn Beckmeyer, William Katchen, Authority Accountant; Mary Baumann, Court Reporter; Katherine Acevedo, QPA.

A motion was made by M. Andreula; second by D. Manderano, to approve the minutes of the December 02nds meeting of the Authority. Minutes approved as presented. All In Favor 3-0-0.

A motion was made by B. Beckmeyer; second by D. Manderano to open the public hearing for User & connection fees. All In favor 3-0-0

At this time, Authority Counsel called on Authority Accountant William Katchen to present the calculations and for the Connection and User Fees for 2026.

SEE STENOGRAPHER’S MINUTES

A motion was made by D. Manderano; second by B. Beckmeyer to close the public hearing. All In Favor 3-0-0

The Consent Agenda was moved on a motion by B. Beckmeyer, second by D. Manderano and is as follows:

RESOLUTION 2026-01-06 (1)
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Determining User Charge Formula

**For Properties Exempt from ad valorem Taxes
And User Charge to be in effect for 2026**

WHEREAS, the Secaucus Municipal Utilities Authority (the “SMUA”), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities authorities Law, N.J.S.A. 40:14B-1, et seq., is the owner and operator of the wastewater treatment facilities for the Town of Secaucus (the “Town”); and

WHEREAS, pursuant to the Service Contract between the SMUA and the Town, dated as of March 1, 1979, as amended and supplemented (the “Service Contract”), the SMUA may charge and collect Service Charges for the connection to and use of said sewage treatment system, where required or pursuant to law, and the same, to the extent collected, shall be a credit against the Annual Service Charges otherwise payable by the Town to the SMUA under the Service Contract; and

WHEREAS, to pay the Annual service Charges to the SMUA required by the Service Contract, the Town has applied revenues from ad valorem taxes on property in the Town to said purposes; and

WHEREAS, Town officials have requested that the SMUA continue to refrain from assessing direct user charges for the use of its system, except with respect to properties exempt from ad valorem taxes, so that said properties shall bear a fair share of the cost of the use of said system, in accordance with applicable law and regulations; and

WHEREAS, applicable regulations of the United States Environmental Protection Agency require that, where user charges for sewage treatment system built in whole or in part with Federal funds are derived through imposition of ad valorem taxes, provision be made for imposing similarly calculated charges for the use of said system on properties exempt from such taxes; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, the SMUA desires to implement the statutory procedure for imposition of user charges to properties exempt from ad valorem property taxes, both as to implementation of a general formula and specifically for such use during 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. There is hereby imposed a User Charge for the use of the sewage treatment system of the SMUA by any property which is exempt from ad valorem property taxes, in whole or in part, which User Charge shall be computed by drawing from the annual audited financial statements of the SMUA for the preceding year the total amount expended or set aside by the SMUA in said year for the following purposes, being the basis for computation of Annual Service Charges pursuant to the Service Contract:

“(a) operating, maintenance and administrative expenses of the Authority.

(b)Debt service requirements on ...any obligations of the Authority (whether bonds, bond anticipation bonds, or notes)...

(c)Other payments of amounts (including amounts necessary to meet the Authority’s rate covenant contained in Section 6.01 of the Trust Agreement and amounts required to be paid by the Authority to any bond issuer, or issuer of a surety bond to secure a Debt Service Reserve Fund) required by the terms of any bond resolution adopted by the Authority pursuant to resolution adopted by the Authority under which any of the obligations described in part (b)...are issued, provided, however, that no more than 1/5 of the amount

due to any reserve fund established under the Trust Reserve Fund and amounts required to be insured, or issuer of a surety bond to secure a Debt Service Reserve Fund, shall be included in the Annual Service Charge in each year.” And by dividing said amount, by the total amount of treated sewage flow to the sewage treatment facility for the preceding year, determined and certified in writing by the Consulting Engineer to the SMUA and expressed in “Billing Units” as hereinafter defined.

2. The resulting charge per Billing Unit shall be multiplied by the total water consumption for each property. Said charges shall be estimated and billed to the property owner by the SMUA annually and may be adjusted annually at the option of the property owner or of the SMUA, based on relevant and cogent proof of actual water consumption.

3. The SMUA may require relevant and cogent proof of water consumption by submission of water bills, and in the absence of submission of same may charge and collect such charges as it may deem reasonable, based on the flow determined in accordance with Table A (attached), whichever shall produce the greater charge.

4. The user charge for 2026 for properties exempt for ad valorem taxes, or paying reduced amounts of such taxes by reason of the abatement thereof, shall be as follows:

- Operating maintenance and administration
Expense 2024
- Debt Service and payments to the Reserve for
Repair and Replacement Fund for 2024
- Total flow in units of 100 cubic feet
- User charge per 100 cubic feet of water consumption

5. The user charge shall be revised annually, as soon as may be practicable after the necessary figures are made available by the auditors and engineers to the Authority.

SMUA
USER FEE CALCULATION
2024

Operating maintenance, administration And capital additions expenses, 2024	\$5,003,897
Debt Service and payments to Reserve for Repair and Replacement, 2024	<u>115,677</u>
	5,119,574
Total flow in units of 100 Cu. Ft	<u>1,350,305</u>
User Fee	<u>\$ 3.79</u>

RESOLUTION 2026-01-06 (2)
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
Hudson County, New Jersey

Resolution Determining Connection Charges
For Connections Made or to be Made in 2026

WHEREAS, the Secaucus Municipal Utilities Authority (the “SMUA”), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities Authority’s Law, N.J.S.A.40:14B-1, et seq., is the owner and operator of sewage treatment facilities for the Town of Secaucus (the “Town”); and

WHEREAS, Chapters 118 and 526 of the New Jersey Laws of 1985, amending and supplementing the Municipal Utilities Authorities Law, and in particular N.J.S.A 40:14B-22 and 23 (hereinafter referred to as “Chapters 118 and 526”), sets forth a basis for computation of a charge for connection to a sewage treatment system so that said charges may represent a fair payment towards the cost of said system; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges and/or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, a proper statutory notice given on December 12, 2025 under hand of Brian Bigler, Executive Director of the Secaucus Municipal Utilities Authority, pursuant to which notice the Secaucus Municipal Utilities Authority is holding the instant public hearing to consider relevant testimony to be presented and to be made a part of the record thereof; and

WHEREAS, the Secaucus Municipal Utilities Authority intends to utilize the Connection Fee Formula and the “Gallons per unit” Table used on previous years to determine a Connection Charge based on historical data from 1996 and earlier, said Formula and Table to be as set forth in and attached to this Resolution, in accordance with Chapter 526; and

WHEREAS, the Secaucus Municipal Utilities Authority desires to set the specific connection charge per Equivalent Residential Unit for connection made or to be made in the calendar year 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. Subject to Secaucus Municipal Utilities Authority’s response to relevant testimony presented at the instant meeting, the connection charge per Equivalent Residential Unit (ERU) for connection to the sewage treatment system of the Secaucus Municipal Utilities Authority made and to be made during the calendar year 2026 is hereby set at \$9,564.00 per ERU.
2. The basis for computation of said charge is set forth on the attached Formula, “Gallons per Unit” table, related Calculation Sheet.
3. This Resolution shall take effect immediately.

SECAUCUS MUNICIPAL UTILITES AUTHORITY
ANNUAL CALCULATION OF CONNECTION CHARGE
DECEMBER 31,2024

Property, Plant & Equipment, December 31, 2024	61,222,326	
Prior Years' Adjustments	(5,347,251)	
Net Property Plant & Equipment		55,875,075
Prior Years' Adjustments		
Bond Discounts & Funds	1,775,098	
Prior Years' Debt Issued	(42,305,251)	
2024 NJEIT A/R	-	
		(42,305,251)
Prior Years' Grants Received	(10,030,624)	
Latest Year's Grants Received	-	
		(10,030,624)
Total SMUA Net Investment		5,314,298
Cumulative Debt Service, 12/31/2024		82,467,810
Debt Service, December 31, 2024		99,927
Total Cumulative Debt Service		82,567,737
Total Recoverable Costs		87,882,035
Equivalent Residential Units (ERU's):		
Average Flow per Authority Engineer, 12/31/2024	2,756,608	
Divided by Flow per ERU	300	
		9,189
Connection Charge per ERU (R/U)		\$9,564

RESOLUTION 2026-01-06

2026 ADOPTED BUDGET RESOLUTION

Secaucus Municipal Utilities Authority

FISCAL YEAR: January 01, 2026 to December 31, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Secaucus Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Secaucus Municipal Utilities Authority at its open public meeting of January 6, 2026; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$5,690,813.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,740,813.00, and Total Unrestricted Net Position utilized of \$1,050,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$650,000.00 and Total Unrestricted Net Position Utilized of \$650,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Secaucus Municipal Utilities Authority at an open public meeting held on January 6, 2026 that the Annual Budget and Capital Budget/Program of the Secaucus Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 (Secretary's Signature)

1/6/26

 (Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Jim Clancy				X
Dominic Manderano	✓			
Timothy Stamm				X
Brian Beckmeyer	✓			
Maurice Andruela	✓			

The User & Connection resolutions were approved as presented by **roll call vote**. M. Andruela: Aye; B. Beckmeyer: Aye; D. Manderano: Aye. Motion carries 3-0-0

The 2026 Adopted Budget resolution was approved as presented by **roll call vote**. D. Manderano; Aye; B. Beckmeyer: Aye; M. Andreula: Aye. Motion carries 3-0-0

The Voucher List was moved on a motion by B. Beckmeyer, seconded by D. Manderano The total amount of this voucher list is \$288,200.71. Voucher List was approved by **roll call vote**: D. Manderano: Aye; B. Beckmeyer: Abstained on line 9 Aye; M. Andreula: Aye. Voucher List approved 3-0-0.

The following reports were accepted as presented:

**Report of the Executive Director
December 2025 {submitted December 30, 2025 for 01/06/26 meeting}**

- We continue to monitor the sewers in low lying areas for cleaning & inspection.
- Continued meeting with Authority Regulatory Engineers to address permit issues that may be imposed in the permit renewal.
- No further action with the Town regarding HMI collection system.
- Spoke with HMI regarding connection fees, they will provide additional information regarding the Mori Tract development.
- County to perform a feasibility study and report back to SMUA on findings. Waiting for their response. SMUA staff assisted with surveyor crew to check viability of discharge points(s). Chestnut Street or County Ave.
- Forwarded proposed agreement with the owners of Toscana (with counsel) about settlement issues. Contacted them twice more and am awaiting a response.
- To update the Sewer Use Rules & Regulations, the Authority performed a mass balance analysis at the treatment facility. Still awaiting laboratory results.
- Due to issues with our contract lab (Pace) we are seeking alternate labs to perform analysis.
- Awarded contract for the replacement of baffles in the post-aeration tanks.
- Accepted bids for the replacement of all chains, buckets and assorted hardware for all three grit collectors.

CONNECTIONS:

ALL ITEMS REMAIN OPEN.

- 1110-1114 Farm Road. Construction of new town homes. 1/2 payment received in the amount of \$17,606.00. Under new owners awaiting confirmation of final payment. Final payment received and approved.

- Received ½ payment for new construction at 1118 Farm Road.
- 600 Jefferson Ave: received incomplete application, SMUA Engineer in contact with representatives.
- 215 County Ave: received application, under Engineers review.
- No further action regarding the application for 575 Windsor Drive {Toscana}. SMUA forwarded an agreement for this application but have not received a response.

OPERATIONS REPORT –December

Submitted January 5, 2026

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 2.36 MGD
- 2) The estimated total flow for the month was 73.22 MG.
- 3) Routine maintenance and ground keeping were performed.
- 4) The Maximum daily flow was 4.48 MG.
- 5) Maintenance performed on pumps PS#1.
- 6) ORP and PH probes for the odor Control system were cleaned and calibrated
- 7) Eye washing station was run and inspected.
- 8) The serpentine tank was drained and cleaned.
- 9) Ductwork is still not completed for the ventilation system for pump station 2 and 3.
- 10) New flow meters was installed at Koelle Blvd.
- 11) Pump station #3 pump 1, a new soft start wash replaced.
- 12) New cameras were installed, one in the lab and the other one by the time clock.

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 0.576 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and ground keeping were performed.
- 4) The station checked daily.
- 5) New flow meter was installed.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 70005. gpd.
- 2) Routine maintenance and ground keeping were performed.
- 3) The station checked daily.

PUMP STATION # 3 Henry Street

- 1) The estimated average daily flow was 78093. gpd.
- 2) Routine maintenance and ground keeping were performed.
- 3) The station checked daily.

PUMP STATION #

4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) The station checked daily.

PUMP STATION: Wilroy – Secaucus Road

- 1) This station is not in service.

PUMP STATION # 5 Castle Road

- 1) Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

PUMP STATION #7 - Exchange Junction

- 1) Routine Maintenance and grounds keeping were performed.
- 2) The station checked daily.

Respectfully submitted

Joe Marchese, Plant Manager

COLLECTION SYSTEM:

Feet jet feet jetted.

CCTV:

Camera feet

Respectfully Submitted,

Anthony Smentkowski, Maintenance Foreman, CCTV Operator.

SECAUCUS MUNICIPAL UTILITIES AUTHORITY ENGINEERS REPORT FOR THE MONTH OF DECEMBER 2025

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station (abridged). This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. We calculated flows for all additional housing units compared to the amount of flow as reported on the NJDEP TWA. (Abridged). Contact Engineer concerning new flow and impeller sizing. Requesting additional information from pump supplier on existing pumps and possible replacement pumps. Sent requested information to developer's engineer. Will request information again.
- Toscana- Will be removing this from report unless information is deemed necessary to be heard by the Board. Due to the recent occurrences, this will be left on the report.
- Checking with PSE&G as to why 1100 Koelle Blvd. is experiencing power spikes. (Power Surges). Reviewing the type of transformer present and type of volt protector within the pump panels present.
- Reviewing the Scum Collection within the front of primary tanks # 1 & 2 due to a failure of the pipe's support collar. Requested material supplier to submit quote. Will request again.
- Looking into changing the air supply duct and fan in Pump Station # 2 and 3 due to corrosion. Met with contractors who do this type of duct and fan work and are awaiting proposals. Received proposal from contractor and responded with clarifications. Reviewing responses. Proposal was accepted, waiting on contractor schedule to start work. Waiting on work schedule to approve. Material is on site and waiting for installation. Installation has started.
- Started a plan and specification to supply and replace the wooden baffles in the chlorine contact tank. The plans and specification are presently being public bid. Bids were open and being reviewed. Low bidder BW Welding was approved. BW Welding was issued a "Notice to Start" letter.
- Started a plan and specification to supply and install new rotary lobe sludge transfer pumps and panels in the sludge building. Received proposal from contractor and responded with clarifications. Reviewed issues with SCADA. Also, reviewing options on motor controllers. Reviewing manufacturers panels and receiving installation costs. Recommended purchase of panels.
- Started reviewing grit collection buckets and chains for replacement. Opened public bids on 12/30/2025. Rapid Meter and Pump was the only bidder. Reviewing bid documents for approval.
- Started to review sludge tank covers to replace plexiglass triangular section due to failure. Receiving quotes for supply and installation. Waiting on official quote from manufacturer.
- Reviewed proposals for replacing the secondary clarifier transfer pumps. Recommended purchase of pumps.

Zoning Certificate Notices for required SMUA Sewer Connection Application:

Address	Zoning Certificate	Request Dates		SMUA App.	SMUA Fee	Engineers Report
		1 st	2 nd			
900 Castle Road	File #24-465	N/A	N/A	No	N/A	9/18/25
700 Plaza Drive	File #24-240	N/A	N/A	N/A	N/A	9/8/25
225 Meadowlands Parkway	File #25-100	N/A	N/A	Yes	N/A	6/11/25, 8/12/25
1118 Farm Road	File #24-246	N/A	N/A	N/A	N/A	9/16/25
45 Enterprise Avenue	File #25-260	N/A	N/A	Yes	N/A	10/22/25
600 Jefferson Avenue	N/A	N/A	N/A	Yes	N/A	Under Review
761 3 rd Street	N/A	N/A	N/A	Yes	N/A	9/16/25
1074 Stonewall Lane	N/A	N/A	N/A	N/A	N/A	10/22/25
764 3 rd Street	N/A	N/A	N/A	N/A	N/A	11/3/25
1 Harmon Plaza	N/A	N/A	N/A	N/A	N/A	11/3/25
844 Hudson Ave	N/A	N/A	N/A	N/A	N/A	12/30/25
330 County Ave	N/A	N/A	N/A	N/A	N/A	Under Review

**** Applications older than six (6) months will be removed.**

Beckmeyer Engineering, P.C.
 Glenn M. Beckmeyer, P.E., P.P., CME, CFM, CPWM
 Authority Engineer

Legal: No Report

Public Comments: No Comments

A motion was made at 6:15 pm by D. Manderano, second by B. Beckmeyer to adjourn the meeting.
 All in Favor 3-0-0.